



**METRO VANCOUVER REGIONAL DISTRICT
SOLID WASTE AND RECYCLING INDUSTRY ADVISORY COMMITTEE**

**Tuesday, May 3, 2022
1:00 p.m.
Zoom Teleconference**

A G E N D A

1. AGENDA

1.1 May 3, 2022 Meeting Agenda

2. MINUTES

2.1 April 5, 2022 Meeting Minutes

3. REPORTS

3.1 Solid Waste Management Plan Public/Technical Advisory Committee

Verbal Update

Designated Speaker: Paul Henderson, General Manager, Solid Waste Services, Metro Vancouver

3.2 Industry Advisory Committee Member Existing or Potential Conflict Statements

Verbal Update and Written Report

Designated Speaker: Paul Henderson, General Manager, Solid Waste Services, Metro Vancouver

3.3 Industry Advisory Committee Co-Chair Election

3.3.1 Committee Member Voting List

3.3.2 Nominations

3.3.3 Election

3.4 Metro Vancouver Updates

3.4.1 Waste Flow Update

Verbal Report

Designated Speaker: Lynne Vidler, Lead Senior Engineer, Solid Waste Services, Metro Vancouver

3.5 Zero Waste Committee Reports of Interest

Verbal Update

Designated Speaker: Paul Henderson, General Manager, Solid Waste Services, Metro Vancouver

4. OTHER BUSINESS

Committee Co-Chair: Director Craig Hodge, Zero Waste Committee Vice Chair

Membership:

| | | |
|--|---|---|
| Abrams, Izzie - Waste Connections of Canada | Johnson, Gord - Empower Environmental/ Northstar | Polak, Mary - Waste Connections of Canada |
| Boora, Binder - BC Earth Exchange & Saskay Earth Exchange Ltd. | Kaminski, Jamie - HSR Zero Waste | Plotnikoff, Terryl - Canadian Mattress Recycling Inc. |
| Bryan, Lori - Waste Management Association of BC | Kawakami, Sean - Convertus Group | Prasad, Shad - Cascade Recovery + Preuss, Kevin - K2 Services |
| Carrusca, Ken - Cement Association of Canada | Kiani, Aiden - Lock-Block Ltd. | Segal, Liliana - Green Chair Recycling |
| Cheung, Mannie - Product Care Association of BC | Lotzkar, Jacqueline - Pacific Metals Recycling Inc. | Shore, Cynthia - Republic Services |
| Collins, James - Tymac Launch Service Ltd. | Mallari, Achilles - Sierra Waste Services Ltd. | Stefenelli, Nicole - Urban Impact Recycling Inc. |
| Doorn, Josh van - Super Save Disposal | McAra, Matthew – GFL | Wollen, Sebastian van - Blue Planet Recycling |
| Gill, Robbie - Cloverdale Fuel Ltd. | McRae, Ralph – Revolution | Zarbl, Michael - Major Appliances Recycling Roundtable |
| Hankins, Grant - Waste Management Association of BC | Millman, David - Waste Management of Canada | |
| Ingram, Ken - West Coast Reduction Ltd. | Moucachen, Maya - Merlin Plastics | |
| | Peers, Nicole - Queensborough Landing Recycling Depot | |

Metro Vancouver and City of Vancouver Staff:

| | | |
|------------------------------------|-------------------------------------|------------------------------------|
| Allan, Chris – Metro Vancouver | Evanetz, Sarah – Metro Vancouver | Underwood, Chris – Metro Vancouver |
| Atkinson, Brooke - Metro Vancouver | Henderson, Paul – Metro Vancouver | Vidler, Lynne – Metro Vancouver |
| Belanger, Lynn – City of Vancouver | McDermott, John – City of Vancouver | |

**METRO VANCOUVER REGIONAL DISTRICT
SOLID WASTE AND RECYCLING INDUSTRY ADVISORY COMMITTEE**

Minutes of the Regular Meeting of the Solid Waste and Recycling Industry Advisory Committee held at 1:00 p.m. on Tuesday, April 5, 2022, via Zoom Video Conference.

MEMBERS PRESENT:

Craig Hodge, Director, Metro Vancouver
Board of Directors (Co-Chair)
Izzie Abrams, Waste Connections of Canada
Lori Bryan, Waste Management Assoc. of BC
Ken Carrusca, Cement Association of Canada
James Collins, Tymac Launch Service Ltd.
Christian Dietrich, Ecowaste Industries
Grant Hankins,
Waste Management Association of BC
Josh Jansen Van Doorn, Super Save Disposal
Jamie Kaminski, HSR Zero Waste
Sean Kawakami, Convertus Group
Jacqueline Lotzkar,
Pacific Metals Recycling Inc.
Matthew McAra, GFL
Achilles Mallari, Sierra Waste Services Ltd.

Ralph McRae, Revolution
David Millman,
Waste Management Association of Canada
Maya Moucachen, Merlin Plastics
Mary Polak, Waste Connections of Canada
Terryl Plotnikoff,
Canadian Mattress Recycling Inc.
Shad Prasad, Cascade Recovery+
Rustam Punja, Geocycle Canada
Liliana Segal, Green Chair Recycling
Cynthia Shore, Republic Services
Nicole Stefenelli, Urban Impact Recycling
Sebastian van Wollen, Blue Planet Recycling
Michael Zarbl,
Major Appliances Recycling Roundtable

MEMBERS ABSENT

Binder Boora, BC Earth Exchange
Mannie Cheung, Product Care Assoc. of BC
Jeremy Crawford, Waste Control Services
Robbie Gill, Cloverdale Fuel Ltd.
Kenneth Ingram, West Coast Reduction Ltd.

Gord Johnson,
Empower Environmental/Northstar
Aiden Kiani, Lock-Block Ltd.
Nicole Peers,
Queensborough Landing Recycling Depot
Kevin Preuss, K2 Services

METRO VANCOUVER STAFF:

Sarah Evanetz, Division Manager, Strategy and Stakeholder Relations
Paul Henderson, General Manager, Solid Waste Services
Allen Jensen, Senior Project Engineer, Solid Waste Services
Mani Massah, Project Engineer, Zero Waste Implementation
Karen Storry, Senior Engineer, Zero Waste Implementation
Chris Underwood, Division Manager, Solid Waste Planning
Nanette van Doorn, Strategy and Stakeholder Relations
Lynne Vidler, Lead Senior Engineer, Solid Waste Operations
Sandy Young, Senior Engagement Specialist, Solid Waste Services

CITY OF VANCOUVER STAFF:

Lynn Belanger, Manager, Transfer and Landfill Operations Branch
John McDermott, Manager, Solid Waste Strategic Services Branch

PREPARATION OF MINUTES: Kelsey Guenette, Raincoast Ventures Ltd.

AGENDA:

Solid Waste and Recycling Industry Advisory Committee Meeting #2

April 5, 2022

1:00 PM – 3:00 PM

Zoom

Agenda

- 1) Agenda
 - a) April 5, 2022 Meeting Agenda
- 2) Minutes
 - a) March 1, 2022 Meeting Minutes
- 3) Meeting Overview
 - a) Zoom Overview and Voting Process
- 4) Reports
 - a) Metro Vancouver Contracts with Solid Waste and Recycling Industry Advisory Committee Organizations
 - b) Conflict of Interest Update to Industry Advisory Committee Terms of Reference
 - c) Industry Advisory Committee Co-Chair Election
 - i) Voting Process
 - ii) Nominations
 - iii) Elections
 - d) Waste Management Association of BC Meeting Minutes – March 20, 2020-January 20, 2022
 - e) Zero Waste Committee Updates
 - i) Solid Waste Management Plan Update – Public/Technical Advisory Committee Applicant Evaluation Process
 - ii) Tipping Fee Bylaw Update: Construction and Demolition Processing Facility Residuals
 - f) Metro Vancouver Updates
 - i) United Boulevard and Central Surrey Recycling and Waste Centre Updates
- 5) Information Items
 - a) Letter – Canada Gazette, Part I, Volume 156, Number 7: Recycled Content for Certain Plastic Manufactured Items Regulations
- 6) Other Business

7) Next Steps

- a) Next meeting is on May 3, 2022

References:

- 1) IAC 2022 Committee Members List: <http://www.metrovancouver.org/services/solid-waste/SolidWastePublications/SolidWasteRecycling-IAC-2022MembershipList.pdf>
- 2) IAC Terms of Reference: <http://www.metrovancouver.org/services/solid-waste/SolidWastePublications/ToR-IAC.pdf>

MEETING MINUTES:

1. WELCOME

Craig Hodge, Co-Chair, called the meeting to order at 1:03 p.m. and welcomed attendees to the Solid Waste Industry and Recycling Advisory Committee (IAC) meeting.

2. AGENDA

2.1 APRIL 5, 2022 Meeting Agenda

Co-Chair Hodge reviewed the agenda.

2.2 MINUTES MARCH 1, 2022 Meeting Minutes

Co-Chair Hodge asked if there were any errors or omissions in the minutes of the March 1, 2022 IAC meeting. No errors or omissions were identified by Committee members.

3. MEETING OVERVIEW

3.1 Zoom Overview and Voting Process

Nanette van Doorn, Strategy and Stakeholder Relations, reviewed Zoom functions and protocols, noting that the meeting would be recorded and provided to a non-member who requested to observe the meeting.

4. REPORTS

4.1 Metro Vancouver Contracts with Solid Waste and Recycling Industry Advisory Committee Organizations

Referencing the report included with meeting materials, Paul Henderson, General Manager, Solid Waste Services, reviewed a current list of Metro Vancouver (MV) contracts with IAC member organizations for the Committee's information.

4.2 Conflict of Interest Update to Industry Advisory Committee Terms of Reference

Referencing the IAC Terms of Reference, the voting process was reviewed, and the motion first introduced at the prior meeting was reintroduced.

During an ensuing discussion, comments were offered regarding:

- Ensuring that Committee members representing the same organizations are voting together as per the footnote in Item 6 of the IAC Committee Terms of Reference
- Whether the list of MV contracts with IAC member organizations would be updated regularly
 - Staff noted contracts are disclosed publicly
- Clarification that the IAC would not be voting on operations or policy but providing recommendations/feedback with respect to solid waste
- Definitions of the term “conflict”
 - Concerns that the motion is too broad
 - Staff noted under the current IAC Terms of Reference, the Committee cannot refer the motion to staff to adjust and bring back to the Committee
- Suggestion of potential conflicts with respect to matters not available to the general public where MV has ongoing dealings with IAC member organizations, which may affect voting
- Suggestion to create a live online form for IAC members to update conflicts as necessary.
 - Staff noted that members will be requested to submit statements of conflicts or potential conflicts and that those statement would be communicated to members.

It was MOVED (Ralph McRae) and SECONDED (James Collins)

THAT all members forthwith file with the Chairperson(s) a written statement detailing all existing or potential conflicts that the member and the organization they represent may have in regard to their relationship with Metro Vancouver;

THAT they timely update that statement to reflect any change of circumstance or if the Committee’s deliberations expose conflicts that may not have been initially apparent;

THAT the Chairperson(s) compile a record of all reported conflicts and deliver such to all Committee members and that such record will be neither confidential nor privileged;

THAT any Committee member or principal who does not have a conflict must file a NIL statement to that effect;

THAT any member who fails to file the requisite statement and updates be forthwith excluded from the Committee and its deliberations until such time as he or she fully complies; and

THAT the Chairperson(s) be vested with the power to remove any Committee member whose actual or potential conflicts of interest are inconsistent with a fair and objective deliberations of the issues that may come before the Committee.

CARRIED

4.3 Industry Advisory Committee Co-Chair Election

4.3.1 Voting Process

The Committee was advised that election of the second Co-Chair would be deferred to the next meeting. The Terms of Reference would be updated, and a declaration form would be circulated to Committee members to declare conflicts prior to the next meeting.

The Co-Chair election process was reviewed, and it was noted that the election would be based on the Sturgis method. Nominations would be put forward by Committee members and one individual from each organization could vote. Members would vote in alphabetical order by last name and could vote for multiple nominees. The nominee with the most votes and over 50%+1 of the vote would be declared the winner.

4.3.2 Nominations

Co-Chair Hodge invited nominations from Committee members and noted that there would be a subsequent call for nominations from the floor prior to the vote at the next meeting.

In response to the call for nominations, Mary Polak and Lori Bryan were nominated for the Co-Chair position.

4.3.3 Election

The election was postponed to the next scheduled meeting.

4.4 Waste Management Association of BC Meeting Minutes – March 25, 2020-January 20, 2022

This item was not discussed.

4.5 Zero Waste Committee Updates

4.5.1 Solid Waste Management Plan Update – Public/Technical Advisory Committee Applicant Evaluation Process

Sarah Evanetz, Division Manager, Strategy and Stakeholder Relations, and Sandy Young, Senior Engagement Specialist, Solid Waste Services, provided a joint presentation titled “Solid Waste Management Plan Update” and highlighted:

- Plan development and engagement phases
- Governance framework
- Purpose of the Public/Technical Advisory Committee and the application process
- Next steps:
 - Report to Zero Waste Committee and the Board
 - Membership selected by the Board in a closed meeting
 - Convene Committee following membership confirmation.

4.5.2 Tipping Fee Bylaw Update: Construction and Demolition Processing Facility Residuals

Paul Henderson informed that a report on the tipping fee bylaw had been added to the agenda for an upcoming Zero Waste Committee meeting on April 8, 2022, and includes the following three elements:

- The removal of the Coquitlam Recycling and Waste Centre
- Alignment of minimum fees at the new Central Surrey Recycling and Waste Centre with Maple Ridge and Langley centres
- Establishment of a construction/demolition waste rate to align with the City of Vancouver rate

4.6 Metro Vancouver Updates

4.6.1 United Boulevard and Central Surrey Recycling and Waste Centre Updates

Paul Henderson advised that the United Boulevard Recycling and Waste Centre opened on March 14, 2022 and that the new Central Surrey facility was expected to open by the end of June 2022.

5. INFORMATION ITEMS

5.1 Letter – Canada Gazette, Part I, Volume 156, Number 7: Recycled Content for Certain Plastic Manufactured Items Regulations

6. OTHER BUSINESS

There was no other business.

7. NEXT STEPS

Co-Chair Hodge thanked Committee members for their participation and advised that the next meeting was scheduled to occur on May 3, 2022.

It was noted that potential conflicts of IAC member organizations would be collected by staff and circulated with the agenda package at least 72 hours prior to the next meeting.

8. ADJOURNMENT

The Solid Waste and Recycling Industry Advisory Committee meeting adjourned at 2:21 p.m.

52136161

To: Solid Waste and Recycling Industry Advisory Committee

From: Paul Henderson, General Manager, Solid Waste Services

Date: April 29, 2022 Meeting Date: May 3, 2022

Subject: **Solid Waste and Recycling Industry Advisory Committee Member Existing or Potential Conflict Statements**

EXECUTIVE SUMMARY

At the April 5 meeting of the Solid Waste and Recycling Industry Advisory Committee (industry Advisory Committee), the terms of reference for the committee was amended to require that members submit a statement of conflicts or potential conflicts of interest with respect to their relationship with Metro Vancouver. Failure to submit a statement would preclude a member participating in the Industry Advisory Committee. As of April 29, a total of 26 statements have been received and reviewed. Director Hodge has concluded that none of the statements contain information that would preclude the members' participation in the Industry Advisory Committee.

PURPOSE

The purpose of this report is to communicate information related to Industry Advisory Committee members existing or potential conflicts to committee members.

BACKGROUND

On April 5, the Industry Advisory Committee approved a motion to update the terms of reference for the committee to require member statements of conflicts or potential conflicts of interest related to members' relationships with Metro Vancouver. The committee terms of reference have been updated to include the following text:

Members are to file with the IAC Co-Chairs a written statement detailing all existing or potential conflicts of interest that the member and the organization they represent may have in regards to their relationship with Metro Vancouver. Members are asked to update that statement in a timely fashion to reflect any change of circumstances or if the IAC's deliberations expose conflicts of interest that may not have been initially apparent.

The IAC Co-Chairs will compile a record of all reported conflicts and deliver them to all IAC members and such record will be neither confidential nor privileged. Any member or principal who does not have a conflict of interest must file a NIL statement to that effect. Members who fail to file the requisite statement and updates will be excluded from the IAC and its deliberations until such time as he or she fully complies.

The Co-Chairs have the power to remove any IAC member whose actual or potential conflicts of interest are inconsistent with a fair and objective deliberation of the issues that may come before the IAC.

SOLID WASTE AND RECYCLING INDUSTRY ADVISORY COMMITTEE MEMBER EXISTING OR POTENTIAL CONFLICT STATEMENTS

Following the update to the committee terms of reference, members were asked to submit statement of any conflict or potential conflict of interest (see attached form).

The following is a list of the committee members who have submitted their conflict statements to Metro Vancouver staff. The statements are posted on the Industry Advisory Committee webpage under the “Committee Member Existing or Potential Conflict Statements” tab. The website can be reached here: [Solid Waste and Recycling Industry Advisory Committee \(metrovancouver.org\)](http://www.metrovancouver.org/industry-advisory-committee). The conflict statements will be updated as new conflicts or potential conflicts are communicated to Metro Vancouver.

| Name | Organization |
|---------------------|--|
| Abrams, Izzie | Waste Connections of Canada |
| Bryan, Lori | Waste Management Association of BC |
| Hankins, Grant | Waste Management Association of BC |
| Boora, Binder | BC Earth Exchange & Saskay Earth Exchange Ltd. |
| Cheung, Mannie | Product Care Association of BC |
| Crawford, Jeremy | Waste Control Services |
| Dietrich, Christian | Ecowaste Industries |
| Doorn, Josh van | Super Save Disposal |
| Johnson, Gord | Empower Environmental/ Northstar |
| Kiani, Aiden | Lock-Block Ltd. |
| Kaminski, Jamie | HSR Zero Waste |
| Kawakami, Sean | Convertus Group |
| Lotzkar, Jacqueline | Pacific Metals Recycling International |
| Mallari, Achilles | Sierra Waste Services Ltd. |
| Millman, David | Waste Management of Canada |
| Moucachen, Maya | Merlin Plastics |
| Peers, Nicole | Queensbrough Landing Recycling Depot |
| Plotnikoff, Terry | Canadian Mattress Recycling Inc. |
| Polak, Mary | Waste Connections of Canada |
| Prasad, Shad | Cascade Recovery + |
| Segal, Liliana | Green Chair Recycling |
| Shore, Cynthia | Republic Services |
| Stefenelli, Nicole | Urban Impact Recycling Inc. |

| | |
|-----------------------|---------------------------------------|
| Wollen, Sebastian van | Blue Planet Recycling |
| Zarbl, Michael | Major Appliances Recycling Roundtable |

Director Hodge has reviewed the conflict statements and advise staff that he has concluded none of the members that submitted conflict statements have actual or potential conflicts of interest inconsistent with a fair and objective deliberation of the issues that may come before the IAC.

Members were also provided the option to provide statements directly to Director Hodge for review. Director Hodge has advised staff that he received a statement from Ralph McCrae, Revolution. Director Hodge advised staff that he has reviewed the statement and confirms that nothing in the statement would result in an actual or potential conflict of interest inconsistent with a fair and objective deliberation of the issues that may come before the IAC.

CONCLUSION

The terms of reference for the Industry Advisory Committee were updated to include a requirement for members to submit conflict of interest statements. As of April 29, staff received 25 conflict of interest statements. In addition, 1 statement was submitted directly to Director Hodge. None of the information provided in the conflict statements would result in an actual or potential conflicts of interest inconsistent with a fair and objective deliberation of the issues that may come before the Industry Advisory Committee.

52340558

Solid Waste and Recycling Industry Advisory Committee

Committee Member Existing or Potential Conflict Statement

Please complete the statement below, detailing all existing or potential conflicts of interest that the member and the organization they represent may have in regards to their relationship with Metro Vancouver. Note that any IAC member or principal who does not have a conflict of interest must file a NIL statement to that effect.

A record will be compiled of all reported conflicts of interest or potential conflicts of interest, and such record will be neither confidential nor privileged. The statements will be posted on the Metro Vancouver website along with other IAC information.

Files can be submitted via solidwasteoperations@metrovancover.org.

Statement of existing or potential conflicts of interest or NIL:



Signature

Date: _____

Printed Name of IAC Member: _____

I hereby certify the signature above

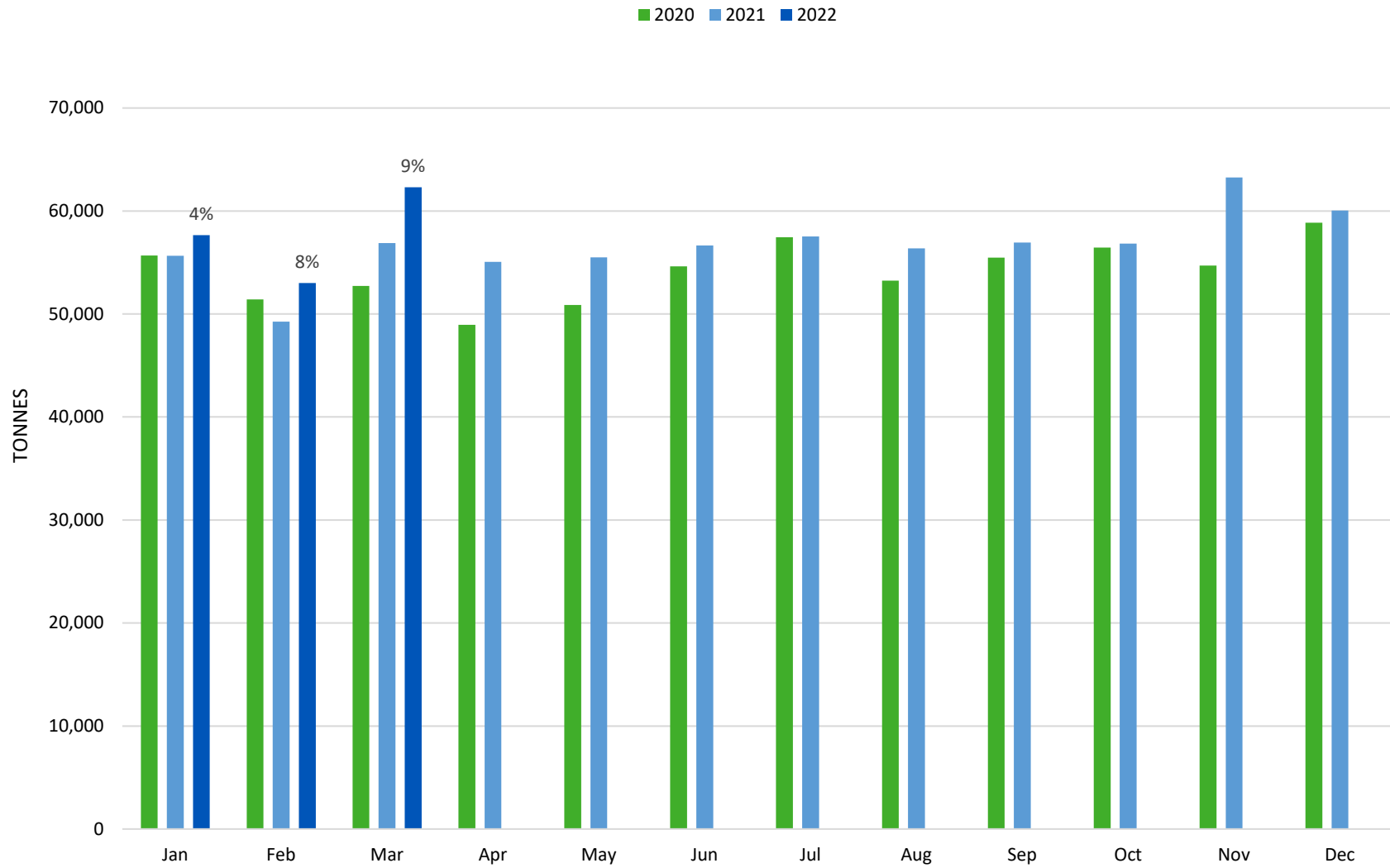
Title: _____

Organization IAC Member is Representing: _____

Solid Waste and Recycling Industry Advisory Committee – 2022 Membership Voting List

| Name | Organization |
|-------------------------------------|--|
| Abrams, Izzie OR Polak, Mary | Waste Connections of Canada |
| Boora, Binder | BC Earth Exchange & Saskay Earth Exchange Ltd. |
| Bryan, Lori OR Hankins, Grant | Waste Management Association of BC |
| Carrusca, Ken | Cement Association of Canada |
| Cheung, Mannie | Product Care Association of BC |
| Collins, James | Tymac Launch Service Ltd. |
| Crawford, Jeremy | Waste Control Services |
| Dietrich, Christian | Ecowaste Industries |
| Doorn, Josh van | Super Save Disposal |
| Gill, Robby | Cloverdale Fuel Ltd. |
| Ingram, Kenneth | West Coast Reduction Ltd. |
| Johnson, Gord | Empower Environmental/ Northstar |
| Kaminski, Jamie | HSR Zero Waste |
| Kawakami, Sean | Convertus Group |
| Kiani, Aiden | Lock-Block Ltd. |
| Lotzkar, Jacqueline | Pacific Metals Recycling Inc |
| Mallari, Achilles | Sierra Waste Services Ltd. |
| McAra, Matthew | GFL |
| McCrae, Ralph | Revolution |
| Millman, David | Waste Management of Canada |
| Moucachen, Maya | Merlin Plastics |
| Peers, Nicole | Queensborough Landing Recycling Depot |
| Plotnikoff, Terry | Canadian Mattress Recycling Inc |
| Prasad, Shad | Cascade Recovery + |
| Preuss, Kevin | K2 Services |
| Segal, Liliana | Green Chair Recycling |
| Shore, Cynthia | Republic Services |
| Stefenelli, Nicole | Urban Impact Recycling Inc. |
| Zarbl, Michael | Major Appliances Recycling Roundtable |
| Wollen, Sebastian van | Blue Planet Recycling |

Metro Vancouver Waste Quantities* Monthly Inbound Garbage Tonnage

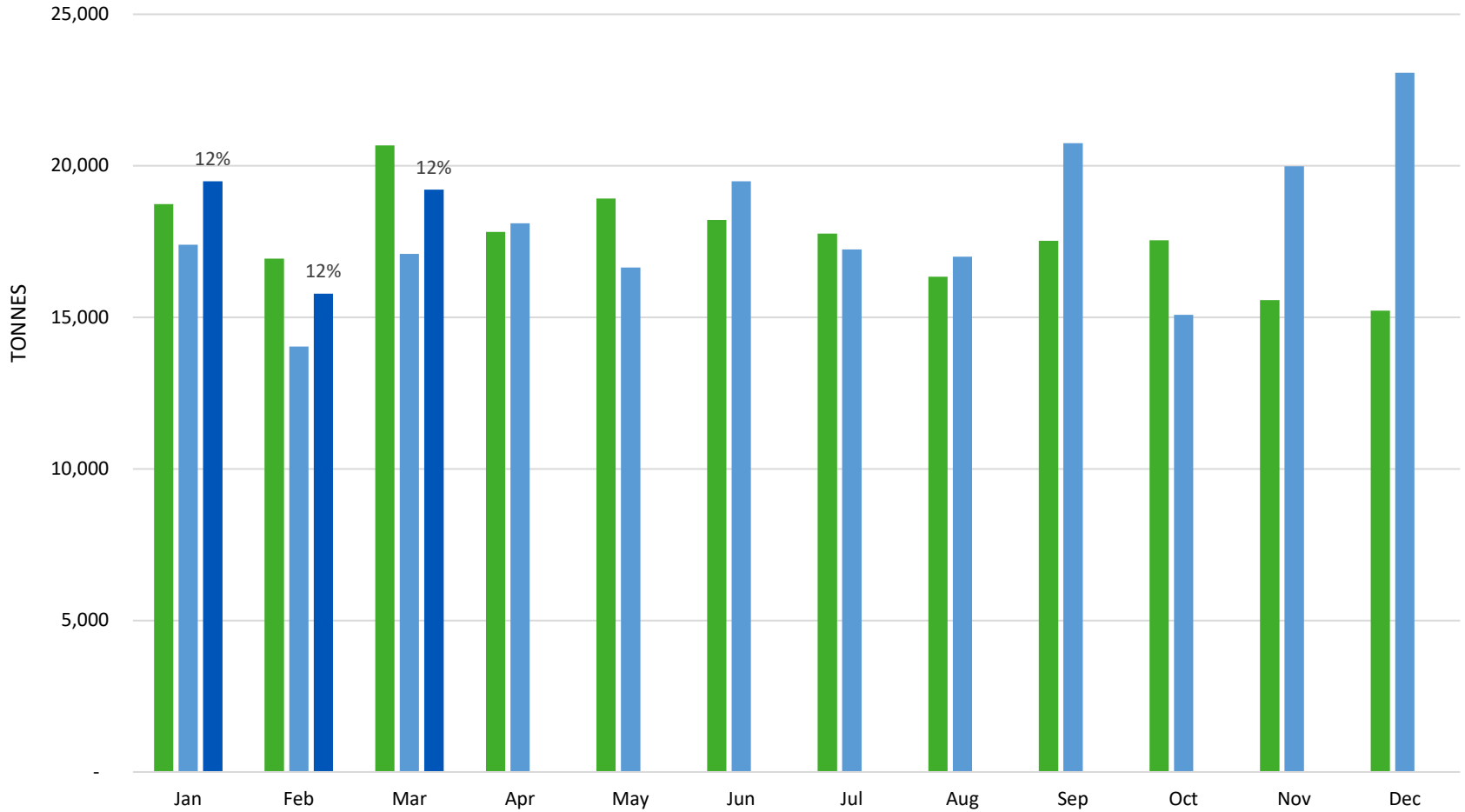


*Metro Vancouver's Five Recycling and Waste Centres & the Waste-to-Energy Facility

*data reconciled to Dec 2021

City of Vancouver Waste Quantities* Monthly Inbound Garbage Tonnage (Demo garbage not included)

■ 2020 ■ 2021 ■ 2022

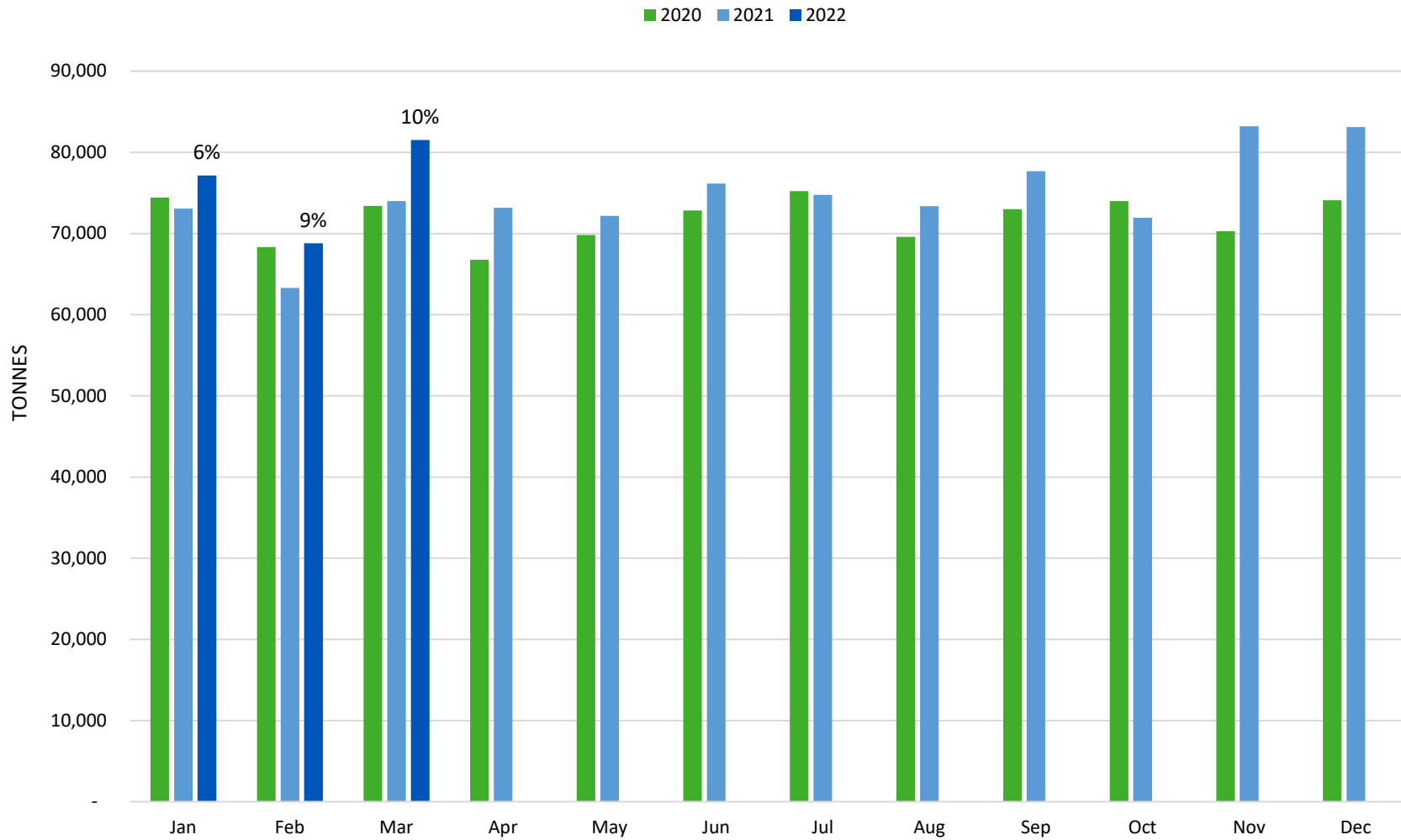


*Vancouver Landfill & Vancouver South Transfer Station

Metro Vancouver* and City of Vancouver Waste Quantities

Monthly Inbound Garbage Tonnage

(Demo garbage not included)



* Metro Vancouver data reconciled to Dec 2021

Demo Garbage - Vancouver Landfill

2020 2021 2022

