



Solid Waste and Recycling Industry Advisory Committee Meeting

April 5, 2022
50622283

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MEETING AGENDA

- March 1 Meeting Minutes Review
- Zoom Overview
- Metro Vancouver Contracts with Industry Advisory Committee Member Organizations - Report
- Motion - Terms of Reference Conflict of Interest
- Co-Chair Election (if required)
- Zero Waste Committee Updates - Presentation
- Metro Vancouver Updates - Presentation

ZOOM OVERVIEW

- Zoom link information
 - Do not share this link
- Public Observers
 - Recorded for observers
- Committee members audio
 - Raise hand function to speak
 - Host will unmute for members to speak



METRO VANCOUVER CONTRACTS WITH INDUSTRY ADVISORY COMMITTEE MEMBER ORGANIZATIONS – REPORT 4.1

BC Earth Exchange
Cloverdale Fuel Ltd.
GFL
HSR Zero Waste
K2 Services
Lock-Block Ltd.

Major Appliances Recycling
Roundtable
Product Care Association of BC
Republic Services
Saskay Earth Exchange Ltd
Waste Management of Canada

VOTING PROCESS

- Motion moved and seconded
- Discussion once seconded
- Members vote using raise hand function
- Metro Vancouver staff tally and report outcome
- One vote per organization, decide amongst organization which member votes
- Metro Vancouver staff, City of Vancouver staff and Director Hodge do not vote
- 50% +1 majority decision making model

TERMS OF REFERENCE UPDATE– CONFLICT OF INTEREST MOTION

- “THAT all members forthwith file with the Chairperson(s) a written statement detailing all existing or potential conflicts that the member and the organization they represent may have in regards their relationship with Metro;
- “THAT they timely update that statement to reflect any change of circumstances or if the Committee’s deliberations expose conflicts that may not have been initially apparent;
- “THAT the Chairperson(s) compile a record of all reported conflicts and deliver such to all committee members and that such record will be neither confidential nor privileged;
- “THAT any Committee Member or principal who does not have a conflict must file a NIL statement to that effect;
- “THAT any member who fails to file the requisite statement and updates be forthwith excluded from the Committee and its deliberations until such time as he or she fully complies; and
- “THAT the Chairperson(s) be vested with the power to remove any Committee Member whose actual or potential conflicts of interest are inconsistent with a fair and objective deliberation of the issues that may come before the Committee.”

CO-CHAIR ELECTION PROCESS (IF REQUIRED)

- Based on Sturgis method for elections
- Nominations for Co-chair to be put forward by Committee members
- One individual from each organization votes
- Members will vote for nominees in alphabetical order by last name
- Members vote for the nominee or nominees (members may vote for more than one)
- The nominee with the most votes and over 50% +1 of the votes wins
- Multiple rounds of voting possible

ZERO WASTE COMMITTEE UPDATES

- Solid Waste Management Plan Update – Public/Technical Advisory Committee Applicant Evaluation Process
- Tipping Fee Bylaw Update: Construction and Demolition Processing Facility Residuals

METRO VANCOUVER UPDATES

- United Boulevard Recycling and Waste Centre and Central Surrey Recycling and Waste Centre





Thank You

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Solid Waste Management Plan Update

PUBLIC/TECHNICAL ADVISORY COMMITTEE APPLICANT EVALUATION PROCESS

Sarah Evanetz, MPA, OLY

Division Manager, Strategy and Stakeholder Relations

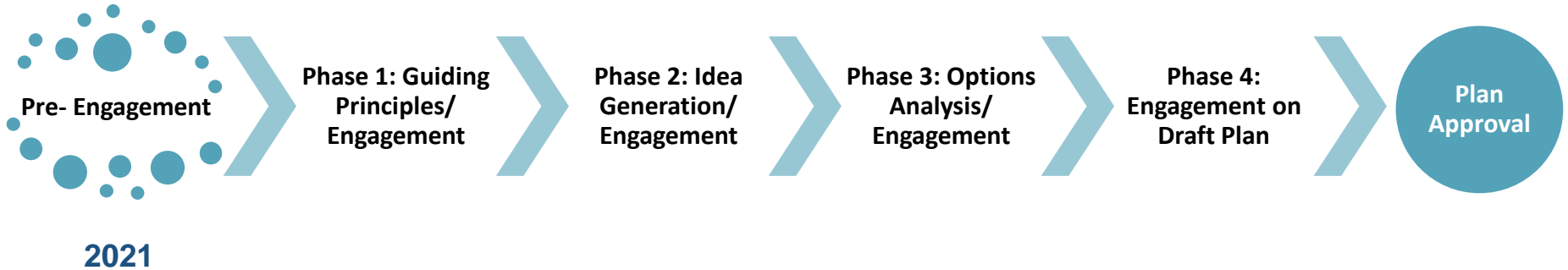
Sandy Young, MEB

Senior Engagement Specialist, Strategy and Stakeholder Relations

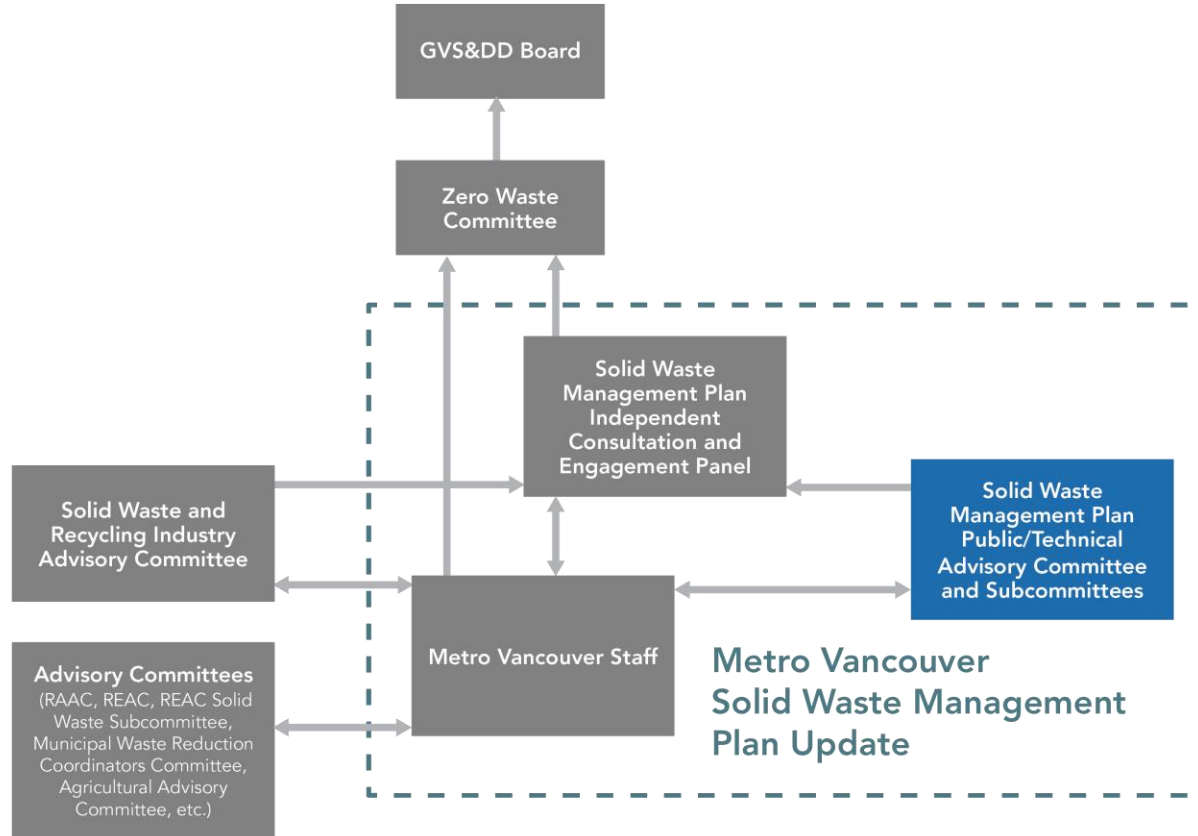
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PLAN DEVELOPMENT AND ENGAGEMENT PHASES



GOVERNANCE FRAMEWORK



PUBLIC/TECHNICAL ADVISORY COMMITTEE

- Forum for public and technical input, required by Province
- Individuals with relevant personal qualities and experiences, from a range of backgrounds
- Critical to the development of an updated solid waste management plan
- Sought feedback on committee structure and selection criteria Jul – Sep 2021



APPLICATION PROCESS

- Call for applications Dec 10, 2021 – Jan 31, 2022
- Contacted 35 organizations to target recruitment of underrepresented/equity-denied
- Promoted broadly via email notifications and social media
- 95 applications received



APPLICATION FORM

- Demographic data collected to understand applicant pool
- Application asked applicants to:
 - Identify sector(s)/interest(s) may represent
 - Explain how demonstrate personal characteristics (qualities/perspectives/experience) in terms of reference
 - Provide employment/volunteer/lived experience
 - Share why they want to be a member

MEMBER QUALITIES/PERSPECTIVES/EXPERIENCE

- Demonstrates community/committee involvement and the ability to work collaboratively with others (e.g. openness to different/opposing views)
- Demonstrates personal commitment to zero waste, circular economy goals, sustainability, and climate action
- Demonstrates the ability to advance innovation
- Experienced with waste, waste reduction and recycling (i.e. lived experience, technical expertise or both)
- Belongs to a community that is typically underrepresented (e.g. women, LGBTQ2S+, Indigenous persons, immigrants, visible minority, persons with disabilities, youth etc.)
- Represents the interests/perspectives of a group of people/sector

APPLICANT EVALUATION PROCESS

- Developed evaluation matrix and scoring rubric
- Independent Consultation and Engagement Panel feedback on evaluation process
- Scored applicants against rubric
- Reviewed applicants by sector/interest
- Identified top applicants for each sector/interest

NEXT STEPS

- Report to Zero Waste Committee and Board
- Membership selected by Board in closed meeting
- Convene committee following membership confirmation





Thank you

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Together we make our region strong