

**METRO VANCOUVER REGIONAL DISTRICT  
SOLID WASTE AND RECYCLING INDUSTRY ADVISORY COMMITTEE**

Minutes of the Regular Meeting of the Solid Waste and Recycling Industry Advisory Committee held at 1:00 p.m. on Tuesday, April 5, 2022, via Zoom Video Conference.

**MEMBERS PRESENT:**

Craig Hodge, Director, Metro Vancouver  
Board of Directors (Co-Chair)  
Izzie Abrams, Waste Connections of Canada  
Lori Bryan, Waste Management Assoc. of BC  
Ken Carrusca, Cement Association of Canada  
James Collins, Tymac Launch Service Ltd.  
Christian Dietrich, Ecowaste Industries  
Grant Hankins,  
Waste Management Association of BC  
Josh Jansen Van Doorn, Super Save Disposal  
Jamie Kaminski, HSR Zero Waste  
Sean Kawakami, Convertus Group  
Jacqueline Lotzkar,  
Pacific Metals Recycling Inc.  
Matthew McAra, GFL  
Achilles Mallari, Sierra Waste Services Ltd.

Ralph McRae, Revolution  
David Millman,  
Waste Management Association of Canada  
Maya Moucachen, Merlin Plastics  
Mary Polak, Waste Connections of Canada  
Terryl Plotnikoff,  
Canadian Mattress Recycling Inc.  
Shad Prasad, Cascade Recovery+  
Rustam Punja, Geocycle Canada  
Liliana Segal, Green Chair Recycling  
Cynthia Shore, Republic Services  
Nicole Stefenelli, Urban Impact Recycling  
Sebastian van Wollen, Blue Planet Recycling  
Michael Zarbl,  
Major Appliances Recycling Roundtable

**MEMBERS ABSENT**

Binder Boora, BC Earth Exchange  
Mannie Cheung, Product Care Assoc. of BC  
Jeremy Crawford, Waste Control Services  
Robbie Gill, Cloverdale Fuel Ltd.  
Kenneth Ingram, West Coast Reduction Ltd.

Gord Johnson,  
Empower Environmental/Northstar  
Aiden Kiani, Lock-Block Ltd.  
Nicole Peers,  
Queensborough Landing Recycling Depot  
Kevin Preuss, K2 Services

**METRO VANCOUVER STAFF:**

Sarah Evanetz, Division Manager, Strategy and Stakeholder Relations  
Paul Henderson, General Manager, Solid Waste Services  
Allen Jensen, Senior Project Engineer, Solid Waste Services  
Mani Massah, Project Engineer, Zero Waste Implementation  
Karen Storry, Senior Engineer, Zero Waste Implementation  
Chris Underwood, Division Manager, Solid Waste Planning  
Nanette van Doorn, Strategy and Stakeholder Relations  
Lynne Vidler, Lead Senior Engineer, Solid Waste Operations  
Sandy Young, Senior Engagement Specialist, Solid Waste Services

**CITY OF VANCOUVER STAFF:**

Lynn Belanger, Manager, Transfer and Landfill Operations Branch  
John McDermott, Manager, Solid Waste Strategic Services Branch

**PREPARATION OF MINUTES:** Kelsey Guenette, Raincoast Ventures Ltd.

**AGENDA:**

**Solid Waste and Recycling Industry Advisory Committee Meeting #2**

April 5, 2022

1:00 PM – 3:00 PM

Zoom

**Agenda**

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- 1) Agenda
  - a) April 5, 2022 Meeting Agenda
- 2) Minutes
  - a) March 1, 2022 Meeting Minutes
- 3) Meeting Overview
  - a) Zoom Overview and Voting Process
- 4) Reports
  - a) Metro Vancouver Contracts with Solid Waste and Recycling Industry Advisory Committee Organizations
  - b) Conflict of Interest Update to Industry Advisory Committee Terms of Reference
  - c) Industry Advisory Committee Co-Chair Election
    - i) Voting Process
    - ii) Nominations
    - iii) Elections
  - d) Waste Management Association of BC Meeting Minutes – March 20, 2020-January 20, 2022
  - e) Zero Waste Committee Updates
    - i) Solid Waste Management Plan Update – Public/Technical Advisory Committee Applicant Evaluation Process
    - ii) Tipping Fee Bylaw Update: Construction and Demolition Processing Facility Residuals
  - f) Metro Vancouver Updates
    - i) United Boulevard and Central Surrey Recycling and Waste Centre Updates
- 5) Information Items
  - a) Letter – Canada Gazette, Part I, Volume 156, Number 7: Recycled Content for Certain Plastic Manufactured Items Regulations
- 6) Other Business

7) Next Steps

- a) Next meeting is on May 3, 2022

**References:**

- 1) IAC 2022 Committee Members List: <http://www.metrovancouver.org/services/solid-waste/SolidWastePublications/SolidWasteRecycling-IAC-2022MembershipList.pdf>
- 2) IAC Terms of Reference: <http://www.metrovancouver.org/services/solid-waste/SolidWastePublications/ToR-IAC.pdf>

**MEETING MINUTES:**

**1. WELCOME**

Craig Hodge, Co-Chair, called the meeting to order at 1:03 p.m. and welcomed attendees to the Solid Waste Industry and Recycling Advisory Committee (IAC) meeting.

**2. AGENDA**

**2.1 APRIL 5, 2022 Meeting Agenda**

Co-Chair Hodge reviewed the agenda.

**2.2 MINUTES MARCH 1, 2022 Meeting Minutes**

Co-Chair Hodge asked if there were any errors or omissions in the minutes of the March 1, 2022 IAC meeting. No errors or omissions were identified by Committee members.

**3. MEETING OVERVIEW**

**3.1 Zoom Overview and Voting Process**

Nanette van Doorn, Strategy and Stakeholder Relations, reviewed Zoom functions and protocols, noting that the meeting would be recorded and provided to a non-member who requested to observe the meeting.

**4. REPORTS**

**4.1 Metro Vancouver Contracts with Solid Waste and Recycling Industry Advisory Committee Organizations**

Referencing the report included with meeting materials, Paul Henderson, General Manager, Solid Waste Services, reviewed a current list of Metro Vancouver (MV) contracts with IAC member organizations for the Committee's information.

**4.2 Conflict of Interest Update to Industry Advisory Committee Terms of Reference**

Referencing the IAC Terms of Reference, the voting process was reviewed, and the motion first introduced at the prior meeting was reintroduced.

During an ensuing discussion, comments were offered regarding:

- Ensuring that Committee members representing the same organizations are voting together as per the footnote in Item 6 of the IAC Committee Terms of Reference
- Whether the list of MV contracts with IAC member organizations would be updated regularly
  - Staff noted contracts are disclosed publicly
- Clarification that the IAC would not be voting on operations or policy but providing recommendations/feedback with respect to solid waste
- Definitions of the term “conflict”
  - Concerns that the motion is too broad
  - Staff noted under the current IAC Terms of Reference, the Committee cannot refer the motion to staff to adjust and bring back to the Committee
- Suggestion of potential conflicts with respect to matters not available to the general public where MV has ongoing dealings with IAC member organizations, which may affect voting
- Suggestion to create a live online form for IAC members to update conflicts as necessary.
  - Staff noted that members will be requested to submit statements of conflicts or potential conflicts and that those statement would be communicated to members.

**It was MOVED (Ralph McRae) and SECONDED (James Collins)**

*THAT all members forthwith file with the Chairperson(s) a written statement detailing all existing or potential conflicts that the member and the organization they represent may have in regard to their relationship with Metro Vancouver;*

*THAT they timely update that statement to reflect any change of circumstance or if the Committee’s deliberations expose conflicts that may not have been initially apparent;*

*THAT the Chairperson(s) compile a record of all reported conflicts and deliver such to all Committee members and that such record will be neither confidential nor privileged;*

*THAT any Committee member or principal who does not have a conflict must file a NIL statement to that effect;*

*THAT any member who fails to file the requisite statement and updates be forthwith excluded from the Committee and its deliberations until such time as he or she fully complies; and*

*THAT the Chairperson(s) be vested with the power to remove any Committee member whose actual or potential conflicts of interest are inconsistent with a fair and objective deliberations of the issues that may come before the Committee.*

**CARRIED**

### **4.3 Industry Advisory Committee Co-Chair Election**

#### **4.3.1 Voting Process**

The Committee was advised that election of the second Co-Chair would be deferred to the next meeting. The Terms of Reference would be updated, and a declaration form would be circulated to Committee members to declare conflicts prior to the next meeting.

The Co-Chair election process was reviewed, and it was noted that the election would be based on the Sturgis method. Nominations would be put forward by Committee members and one individual from each organization could vote. Members would vote in alphabetical order by last name and could vote for multiple nominees. The nominee with the most votes and over 50%+1 of the vote would be declared the winner.

#### **4.3.2 Nominations**

Co-Chair Hodge invited nominations from Committee members and noted that there would be a subsequent call for nominations from the floor prior to the vote at the next meeting.

In response to the call for nominations, Mary Polak and Lori Bryan were nominated for the Co-Chair position.

#### **4.3.3 Election**

The election was postponed to the next scheduled meeting.

### **4.4 Waste Management Association of BC Meeting Minutes – March 25, 2020- January 20, 2022**

This item was not discussed.

### **4.5 Zero Waste Committee Updates**

#### **4.5.1 Solid Waste Management Plan Update – Public/Technical Advisory Committee Applicant Evaluation Process**

Sarah Evanetz, Division Manager, Strategy and Stakeholder Relations, and Sandy Young, Senior Engagement Specialist, Solid Waste Services, provided a joint presentation titled “Solid Waste Management Plan Update” and highlighted:

- Plan development and engagement phases
- Governance framework
- Purpose of the Public/Technical Advisory Committee and the application process
- Next steps:
  - Report to Zero Waste Committee and the Board
  - Membership selected by the Board in a closed meeting
  - Convene Committee following membership confirmation.

#### **4.5.2 Tipping Fee Bylaw Update: Construction and Demolition Processing Facility Residuals**

Paul Henderson informed that a report on the tipping fee bylaw had been added to the agenda for an upcoming Zero Waste Committee meeting on April 8, 2022, and includes the following three elements:

- The removal of the Coquitlam Recycling and Waste Centre
- Alignment of minimum fees at the new Central Surrey Recycling and Waste Centre with Maple Ridge and Langley centres
- Establishment of a construction/demolition residual waste rate to align with the City of Vancouver rate.

#### **4.6 Metro Vancouver Updates**

##### **4.6.1 United Boulevard and Central Surrey Recycling and Waste Centre Updates**

Paul Henderson advised that the United Boulevard Recycling and Waste Centre opened on March 14, 2022 and that the new Central Surrey facility was expected to open by the end of June 2022.

#### **5. INFORMATION ITEMS**

##### **5.1 Letter – Canada Gazette, Part I, Volume 156, Number 7: Recycled Content for Certain Plastic Manufactured Items Regulations**

#### **6. OTHER BUSINESS**

There was no other business.

#### **7. NEXT STEPS**

Co-Chair Hodge thanked Committee members for their participation and advised that the next meeting was scheduled to occur on May 3, 2022.

It was noted that potential conflicts of IAC member organizations would be collected by staff and circulated with the agenda package at least 72 hours prior to the next meeting.

#### **8. ADJOURNMENT**

The Solid Waste and Recycling Industry Advisory Committee meeting adjourned at 2:21 p.m.

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