

**METRO VANCOUVER REGIONAL DISTRICT  
LIQUID WASTE COMMITTEE**

**MEETING**

**Wednesday, March 11, 2026**

**9:00 am**

**Training Room, 1299 Derwent Way, Delta, British Columbia**

**AGENDA**

**A. ADOPTION OF THE AGENDA**

**1. March 11, 2026 Meeting Agenda**

THAT the Liquid Waste Committee adopt the agenda for its meeting scheduled for March 11, 2026 as circulated.

**B. ADOPTION OF THE MINUTES**

**1. February 11, 2026 Meeting Minutes**

THAT the Liquid Waste Committee adopt the minutes of its meeting held February 11, 2026 as circulated.

*pg. 3*

**C. DELEGATIONS**

**D. INVITED PRESENTATIONS**

**E. REPORTS FROM COMMITTEE OR CHIEF ADMINISTRATIVE OFFICER**

**1. Manager's Report**

Report dated February 17, 2026 from Peter Navratil, General Manager, Liquid Waste Services.

*pg. 7*

**Recommendation**

THAT the Liquid Waste Committee receive for information the report dated February 17, 2026 titled "Manager's Report".

**F. INFORMATION ITEMS**

**G. OTHER BUSINESS**

**H. RESOLUTION TO CLOSE MEETING**

*Note: The Committee must state by resolution the basis under section 90 of the Community Charter on which the meeting is being closed. If a member wishes to add an item, the basis must be included below.*

**I. ADJOURNMENT**

THAT the Liquid Waste Committee adjourn its meeting of March 11, 2026.

---

Membership:

Chair, Malcolm Brodie, Richmond

Vice Chair, Megan Knight, White Rock

Burnaby, James Wang

Coquitlam, Steve Kim

Delta, Rod Binder

Langley City, Paul Albrecht

Langley Township, Steve Ferguson

New Westminster, Nadine Nakagawa

North Vancouver District, Mike Little

Pitt Meadows, Bob Meachen

Port Coquitlam, Brad West

Surrey, Doug Elford

Vancouver, Sarah Kirby-Yung

West Vancouver, Christine Cassidy



## METRO VANCOUVER REGIONAL DISTRICT LIQUID WASTE COMMITTEE

### MEETING

Wednesday, February 11, 2026

9:01 am

28<sup>th</sup> Floor Committee Room, 4515 Central Boulevard, Burnaby, British Columbia

### MINUTES

#### MEMBERS PRESENT:

Chair, Malcolm Brodie, Richmond  
Vice Chair, Megan Knight, White Rock \*  
Burnaby, James Wang \*  
Coquitlam, Steve Kim  
Delta, Rod Binder \*  
Langley City, Paul Albrecht  
Langley Township, Steve Ferguson  
New Westminster, Nadine Nakagawa  
North Vancouver District, Mike Little (arrived at 9:06 am)  
Pitt Meadows, Bob Meachen  
Surrey, Doug Elford  
Vancouver, Sarah Kirby-Yung (arrived at 9:14 am)  
West Vancouver, Christine Cassidy

\*denotes electronic meeting participation as authorized by the *Procedure Bylaw*

#### MEMBERS ABSENT:

Port Coquitlam, Brad West

#### STAFF PRESENT:

Peter Navratil, General Manager, Liquid Waste Services  
Christine Zhao, Legislative Services Coordinator, Board and Information Services  
Bob Cheng, Director, Project Delivery  
Colin Meldrum, Director, Engineering, Design, and Construction, Liquid Waste Services  
Marek Ratajczak, Director, Project Delivery

#### A. ADOPTION OF THE AGENDA

##### 1. February 11, 2026 Meeting Agenda

**It was MOVED and SECONDED**

THAT the Liquid Waste Committee adopt the agenda for its meeting scheduled for February 11, 2026 as circulated.

**CARRIED**

**B. ADOPTION OF THE MINUTES****1. January 21, 2026 Meeting Minutes****It was MOVED and SECONDED**

THAT the Liquid Waste Committee adopt the minutes of its meeting held January 21, 2026 as circulated.

**CARRIED**

**C. DELEGATIONS**

No items presented.

**D. INVITED PRESENTATIONS**

No items presented.

**E. REPORTS FROM COMMITTEE OR CHIEF ADMINISTRATIVE OFFICER****1. 2026 Liquid Waste Services Capital Program Update No. 1**

Report dated February 4, 2026 from Colin Meldrum, Director, Engineering, Design, and Construction, Liquid Waste Services, and Jennifer Crosby, Director, Project Delivery, providing the Liquid Waste Committee and GVS&DD Board with the first of three annual updates on the Liquid Waste Services' Capital Program.

9:01 am Director Nakagawa joined the meeting.

Colin Meldrum, Marek Ratajczak, Director, Project Delivery, and Bob Cheng, Director, Project Delivery, gave a presentation titled "2026 Liquid Waste Services Capital Program Update No. 1", providing an update on the progress, schedule, and budget of capital projects, including Columbia Forcemain Rehabilitation, Annacis Island WWTP Outfall and North Langley WWTP Expansion Program.

9:06 am Mayor Little joined the meeting.

9:14 am Director Kirby-Yung joined the meeting.

**It was MOVED and SECONDED**

THAT the GVS&DD Board receive for information the report dated February 4, 2026 titled "2026 Liquid Waste Services Capital Program Update No. 1".

**CARRIED**

**2. Metro Vancouver Development Cost Charge Program Update Progress and Next Steps**

Report dated February 2, 2026 from Heather McNell, Deputy Chief Administrative Officer, Policy and Planning, and Linda Sabatini, Deputy Chief Financial Officer, Financial Services, providing an update on the Board resolutions related to Metro Vancouver Development Cost Charges to the Liquid Waste Committee for information.

**It was MOVED and SECONDED**

THAT the Liquid Waste Committee receive for information the report dated February 2, 2026 titled "Metro Vancouver Development Cost Charge Program Update Progress and Next Steps".

**CARRIED****3. 2025 "Wipe It, Green Bin It" Campaign Results**

Report dated January 27, 2026 from Carol Nicolls, Communications Specialist, External Relations, providing an update on the 2025 regional "Wipe It, Green Bin It" campaign to reduce the disposal of fats, oils, and grease in the sewer system.

**It was MOVED and SECONDED**

THAT the Liquid Waste Committee receive for information the report dated January 27, 2026, titled "2025 'Wipe It, Green Bin It' Campaign Results," providing an update on the 2025 regional "Wipe It, Green Bin It" campaign to reduce the disposal of fats, oils, and grease in the sewer system.

**CARRIED****4. Award of RFP 25-245 for Owner's Engineer, Project Management, and Preliminary Design Services for Annacis Island Wastewater Treatment Plant Regional Biosolids Dryer**

Report dated January 27, 2026 from George Kavouras, Director, Procurement, Procurement & Real Estate Services, and Bob Cheng, Director, Major Projects, Project Delivery, seeking the Board approval of the award of RFP 25-245, in the amount of up to \$11,951,011.40 (exclusive of taxes), to Stantec Consulting Ltd. for Owner's Engineer, Project Management, and Preliminary Design Services for Annacis Island Wastewater Treatment Plant Regional Biosolids Dryer.

Peter Navratil informed the members that Stantec Consulting Ltd.'s proposal had the highest score and the lowest cost.

**It was MOVED and SECONDED**

THAT the GVS&DD Board:

- a) approve the award of RFP 25-245 for Owner's Engineer, Project Management, and Preliminary Design Services for Annacis Island Wastewater Treatment Plant Regional Biosolids Dryer, in the amount of up to \$11,951,011.40 (exclusive of taxes) to Stantec Consulting Ltd., subject to final review by the Commissioner; and
- b) authorize the General Manager, Procurement and Real Estate, to execute the required documentation once the General Manager, Procurement and Real Estate, is satisfied that the award should proceed.

**CARRIED****5. Manager's Report**

Report dated January 27, 2026 from Peter Navratil, General Manager, Liquid Waste Services, providing to the Committee the updated Liquid Waste Committee 2026 Work Plan.

**It was MOVED and SECONDED**

THAT the Liquid Waste Committee receive for information the report dated January 27, 2026 titled "Manager's Report".

**CARRIED**

**F. INFORMATION ITEMS**

No items presented.

**G. OTHER BUSINESS**

No items presented.

**H. RESOLUTION TO CLOSE MEETING****It was MOVED and SECONDED**

THAT the Liquid Waste Committee close its meeting scheduled for February 11, 2026 pursuant to section 226 (1) (a) of the *Local Government Act* and the *Community Charter* provisions as follows:  
90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:  
(g) litigation or potential litigation affecting the municipality.

**I. ADJOURNMENT****It was MOVED and SECONDED**

THAT the Liquid Waste Committee adjourn its meeting of February 11, 2026.

**CARRIED**  
(Time: 9:28 am)

---

Christine Zhao,  
Legislative Services Coordinator

---

Malcolm Brodie,  
Chair

82761937

---

To: Liquid Waste Committee

From: Peter Navratil, General Manager, Liquid Waste Services

Date: February 17, 2026 Meeting Date: March 11, 2026

Subject: **Manager's report**

---

## **RECOMMENDATION**

THAT the Liquid Waste Committee receive for information the report dated February 17, 2026 titled "Manager's Report".

---

### **1. Metro Vancouver Laboratory Continues to Deliver Accredited, High-Quality Analytical Services**

Metro Vancouver Laboratory has successfully renewed its Certificate of Accreditation (**Attachment 1**) with the Canadian Association for Laboratory Accreditation (CALA), reaffirming its technical competence and commitment to excellence. CALA accredits laboratories to the international ISO/IEC 17025 standard, formally recognizing their ability to perform specific chemical, physical, and microbiological tests with accuracy, impartiality, and consistency. Accreditation is maintained through rigorous biennial assessments and ongoing proficiency testing.

Originally accredited in 1995, the laboratory has consistently demonstrated compliance with stringent quality management and performance requirements. This recognition confirms its ability to produce reliable, defensible analytical results and provides assurance to regulators and clients across the region.

The Liquid Waste Services (LWS) Chemistry and Process Laboratory perform more than 200,000 tests annually to support drinking water, wastewater and residuals monitoring, treatment plant compliance, and process control. Serving Metro Vancouver member municipalities and multiple internal functions including Source Control, Utility Innovation, Solid Waste Services, Environmental Regulation & Enforcement, and Metro Vancouver Parks, the laboratory remains committed to delivering dependable, high-quality analytical services.

### **2. Liquid Waste Services Environmental Management System Implementation Progress Update**

Liquid Waste Services utility continued to develop its Environmental Management System (EMS) to reduce environmental risks in conformance with the ISO 14001:2015 standard. Analysis of LWS Operations' environmental risk identified fuel and oil management as a top priority for 2025, since LWS has 170 fuel, oil, and waste oil storage tanks that collectively contain over 400,000 L of hydrocarbons. Considerable progress has been made across LWS pump stations in addressing transfer and storage of petroleum products; fuel storage tanks inspections, including leak detection; and incident response.

#### Transfer and Storage of Petroleum Products

Leaking storage tanks have been fixed, tank capacities and maximum safe fill levels have been confirmed and marked on-site with clear signage so workers can easily see and follow them. Fuel transfer procedures have been implemented, and fuel supplier compliance is being confirmed annually. The practice of 'blind filling' has been eliminated by installing level gauges at re-fueling points.

### Tank Inspections and Leak Detection

Storage tanks have been tested for leaks, site inspection processes have been updated to integrate leak detection into the Operators' weekly workflow, and clear on-site signage has been posted to complement processes.

### Incident Response

The LWS EMS team distributed spill response materials and implemented processes to ensure they are replenished after use. Effective spill response procedures were developed and rolled out across sites. To complement procedures, spill response training was delivered, which is now embedded in annual training requirements. Site drainage at each pump station was also mapped to enable efficient spill response, and to prevent spills from entering nearby waterbodies.

### **3. Liquid Waste Committee 2026 Work Plan**

The updated Liquid Waste Committee 2026 Work Plan (**Attachment 2**) shows the status of the Committee's key priorities for the year.

#### **ATTACHMENTS**

1. 2026 CALA Certificate of Accreditation.
2. Liquid Waste Committee 2026 Work Plan.

# Canadian Association for Laboratory Accreditation Inc.



## Certificate of Accreditation

Metro Vancouver - Quality Control Laboratory  
Metro Vancouver  
1299 Derwent Way  
Delta, British Columbia

This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025:2017.  
This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality management system (refer to joint ISO-ILAC-IAF Communiqué dated April 2017).

Accreditation No.: 1002749  
Issued On: 12/30/2025  
Accreditation Date: 1/3/2005  
Expiry Date: 6/30/2028



President and CEO



This certificate is the property of the Canadian Association for Laboratory Accreditation Inc. and must be returned on request; reproduction must follow policy in place at date of issue.  
For the specific tests to which this accreditation applies, please refer to the laboratory's scope of accreditation at [www.cala.ca](http://www.cala.ca).

### Liquid Waste Committee 2026 Work Plan

Report Date: February 17, 2026

<b>Priorities</b>	
<b>1st Quarter</b>	<b>Status</b>
2025 “Our Oceans Thank You” and “Wipe it Green Bin It” Campaign Results	Complete
Development Cost Charge Waiver or Reduction for Not-for-Profit Rental Housing	In Progress
Capital Program Update	Complete
Major Projects Updates (as applicable)	In Progress
Municipal Requests for Sewerage Area Boundary Amendments (as applicable)	In Progress
Contract Approvals as per the <i>Procurement and Asset Disposal Authority Policy</i>	In Progress
Transaction Approvals as per the <i>Real Estate Authority Policy</i>	In Progress
Utility Policies (as applicable)	In Progress
<b>2<sup>nd</sup> Quarter</b>	
2025 Year-End Financial Results (Operating)	Pending
Richmond Oval Sewer Heat District Energy System	Pending
Innovation Project Updates	Pending
Liquid Waste Management Plan – Provincial Approval	Pending
Major Projects Updates (as applicable)	Pending
Municipal Requests for Sewerage Area Boundary Amendments (as applicable)	Pending
Contract Approvals as per the <i>Procurement and Asset Disposal Authority Policy</i>	Pending
Transaction Approvals as per the <i>Real Estate Authority Policy</i>	Pending
Utility Policies (as applicable)	Pending
<b>3rd Quarter</b>	
Draft Liquid Waste Services 2027 – 2031 Capital Plan	Pending
2025 GVS&DD Environmental Management and Quality Control Annual Report	Pending
Industrial Sewer Use and Trucked Liquid Waste Fees Update	Pending
Capital Program Five Year Outlook	Pending
Major Projects Updates (as applicable)	Pending
Municipal Requests for Sewerage Area Boundary Amendments (as applicable)	Pending
Contract Approvals as per the <i>Procurement and Asset Disposal Authority Policy</i>	Pending
Transaction Approvals as per the <i>Real Estate Authority Policy</i>	Pending
Utility Policies (as applicable)	Pending
<b>4th Quarter</b>	
2027 – 2031 Five Year Financial Plan and 2027 Budget & Annual Rates	Pending
Capital Program Update	Pending
Major Project Updates (as applicable)	Pending
Municipal Requests for Sewerage Area Boundary Amendments (as applicable)	Pending
Contract Approvals as per the <i>Procurement and Asset Disposal Authority Policy</i>	Pending
Transaction Approvals as per the <i>Real Estate Authority Policy</i>	Pending
Utility Policies (as applicable)	Pending