

## **Rise and Report (Items Released from Closed Meeting)**

On Friday, July 29, 2022, the MVRD Board of Directors authorized the following information to be released to the public following completion of any conditions:

### **Initiation of Rezoning Process for a New Regional Park at Cape Roger Curtis, Bowen Island Municipality**

That the MVRD Board direct staff to initiate a rezoning process for 24 parcels of land (97 hectares) on Cape Drive, Georgia Strait Drive and Huszar Creek Lane (collectively the "Property") in Bowen Island Municipality for which MVRD has a conditional purchase agreement with the intended purposes of creating a regional park with a day use and overnight (tent camping) program.

*Released: August 10, 2022*

### **Metro Vancouver 2022 Cultural Grants: Regional Projects**

Report dated July 4, 2022, titled "Metro Vancouver 2022 Cultural Grants: Regional Projects"

*Released: July 29, 2022*

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**CLOSED MEETING**

To: Regional Culture Committee

From: Samantha Forsyth, External Outreach Coordinator

Date: July 4, 2022 Meeting Date: July 21, 2022

Subject: **Metro Vancouver 2022 Cultural Grants: Regional Projects**

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**RECOMMENDATION**

That the MVRD Board:

- a) approve the allocation of the 2022 Metro Vancouver regional cultural project grants as follows:  
<<as determined by the Regional Culture Committee on July 21, 2022>>;
  - b) authorize the Corporate Officer to release to the public the report dated July 4, 2022, titled “Metro Vancouver 2022 Cultural Grants: Regional Projects” including only attachments 1 to 5; and
  - c) direct staff to work towards a permanent increase in funding for the regional cultural grants program from \$150,000 to \$300,000 subject to future budget processes.
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**EXECUTIVE SUMMARY**

The Regional Culture Committee adjudicates the annual Metro Vancouver regional cultural grants, which are intended to support region-serving arts and culture projects. This report provides the Regional Culture Committee with 55 shortlisted applications to be reviewed by the committee in order to finalize the recommendation for 2022 grant allocations to the MVRD Board for final approval and disbursement. The regional cultural grants program is funded annually through the Cultural Grants Reserve. Recognizing the continued challenges and impacts on the arts and culture sector due to COVID-19, the 2022 grant disbursement includes \$150,000 from the Cultural Grant Reserve and considers an increase of \$150,000 through the Provincial “COVID-19 Safe Restart Grant for Local Government” for a total disbursement of \$300,000.

The increased number of applications and the character of the applications in recent years suggests that the arts and culture sector in the region is becoming more diverse and culturally rich. The Metro Vancouver regional grants program continues to play an important role in sustaining the vitality of the arts and culture community in the region. A permanent increase in funding from the current \$150,000 to \$300,000 would allow Metro Vancouver to maintain the level of support provided since the pandemic, potentially funding more than 50 projects a year.

**PURPOSE**

To undertake the adjudication and recommend allocation of the Metro Vancouver 2022 Cultural Grants: Regional Projects in accordance with the Metro Vancouver cultural grant policy.

This matter is being presented at a closed meeting pursuant to the *Community Charter* provision Section 90 (1) (j) as follows:

*“90 (1) A part of the meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:  
j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act.”*

## **BACKGROUND**

Each year Metro Vancouver administers a process to determine the disbursement of regional cultural project grants to successful applicants. The project grants support creation, production, dissemination, audience development, research, project staff and/or administrative capacity building. Project grants are awarded to a maximum of \$10,000 each.

The regional cultural project grant criteria (Attachment 1) requires recipients to complete a progress report. Receipt of this report is a pre-condition for consideration of an organization’s future grant applications. As a courtesy, a letter was sent to all 2021 recipients in March 2022 reminding them of their commitment to Metro Vancouver to file a progress report (Attachment 2). At the time of this report, three of the recipients from 2021 failed to provide a progress report and one project was abandoned due to staffing changes and the organization’s lack of capacity to deliver on the proposed project. All other recipients from 2021 provided either a final or interim progress report on their project. Recipients that provided an interim progress report are delivering projects that are tracking to reach completion even if original timelines or delivery needed to be modified in response to COVID-19 public health orders in the fall and winter of 2021 - 2022.

## **2022 Intake Announcement**

The intake period was announced through a media release on April 6, 2022 (Attachment 3). Social media channels, the April 2022 issue of Metro Vancouver’s online newsletter, the *Metro Vancouver Update*, and a curated mailing list were used to promote the regional cultural grant program and remind applicants of the deadline (Attachment 4). In addition, several regional culture organizations posted information on their online platforms.

## **2022 Application Review Process**

A total of 106 applications were received. Of the 106 applications, 42 applications were either submitted late, were incomplete, or did not meet the grant criteria. That left 64 applications for consideration. Using the established guidelines and scoresheet (Attachment 5), staff went through these applications, assessing regional impact, merit, and budget plan, evaluating proposed timing and considerations for reasonably incorporating COVID-19 related adjustments, and narrowed them down to a shortlist of 55 applications.

Following the June 15, 2022 meeting of the Regional Culture Committee, staff provided the shortlisted package of 55 applications along with the guidelines and scoresheet to the committee members for their review. Committee members will discuss and adjudicate the 55 shortlisted

applications at the July 21, 2022 committee meeting in order to finalize the recommendation for 2022 grant allocations to the MVRD Board for final approval and disbursement.

The 55 shortlisted applications were of a good caliber overall, representing a range of arts and culture disciplines from across the region. Of the shortlisted applications, 20 are from applicants that have not previously received a Metro Vancouver regional cultural project grant. In order to provide additional context for 2022's allocation decision process, staff prepared a spreadsheet of the shortlisted applications that includes historical grant information for those that are past recipients of Metro Vancouver's regional cultural project grants from 2011 – 2021 (Attachment 6).

### **Permanent Increase to Annual Funding of Regional Cultural Grants Program**

At the June 15, 2022 Regional Culture Committee meeting, staff were requested to bring forward a recommendation to the MVRD Board in consideration of a permanent increase in funding for the regional cultural grants program from \$150,000 to \$300,000 subject to future budget processes.

The Metro Vancouver regional cultural grants program has become an essential part of the arts and culture sector in the region. Specifically, in the last five years, the total number of applications received each year has doubled (increasing from an average of 62 applications received between 2018 - 2020 to 106 application received in both 2021 and 2022) and the total amount of overall funding requested has significantly increased in the last two years (from \$416,000 on average between 2018 - 2020 to nearly \$950,000 this year). This growing interest in the Metro Vancouver regional cultural grants program indicates that the program is filling an important role in sustaining the vitality of the arts and culture community in the region. The range and content of these applications also suggests that the arts and culture sector in Metro Vancouver is becoming more diverse and culturally rich. A permanent increase in funding to \$300,000 would allow Metro Vancouver to maintain the level of support provided since the pandemic, potentially funding more than 50 projects a year. This funding could provide support to new cultural organizations that want to bring fresh and creative ideas to life through their events and projects as well as established organizations that deliver exhibits, programming, and festivals to audiences across the region and beyond.

### **ALTERNATIVES**

1. That the MVRD Board:
  - a) approve the allocation of the 2022 Metro Vancouver regional cultural project grants as follows: <<as determined by the Regional Culture Committee on July 21, 2022>>;
  - b) authorize the Corporate Officer to release to the public the report dated July 4, 2022, titled "Metro Vancouver 2022 Cultural Grants: Regional Projects" including only attachments 1 to 5; and
  - c) direct staff to work towards a permanent increase in funding for the regional cultural grants program from \$150,000 to \$300,000 subject to future budget processes.
2. That the MVRD Board receive for information the report dated July 4, 2021, titled "Metro Vancouver 2022 Cultural Grants: Regional Projects" and provide alternate direction.
3. That the MVRD Board receive for information the report dated July 4, 2022, titled "Metro Vancouver 2022 Cultural Grants: Regional Projects" and take no further action.

## **FINANCIAL IMPLICATIONS**

The MVRD Cultural Grants program is funded from the Cultural Grants Reserve. The 2022 allocation from the Cultural Grants Reserve is \$150,000.

To help address the challenges and fiscal impacts of COVID-19, the Province of BC provided the Metro Vancouver Regional District funding to support restart and recovery initiatives. Combining \$150,000 from the Cultural Grants Reserve with considering the addition of \$150,000 from the Provincial “COVID-19 Safe Restart Grant for Local Governments”, a total of \$300,000 in 2022 project grants will support regional arts and culture.

Consideration of a permanent increase in funding for the regional cultural grants program from \$150,000 to \$300,000 would be subject to future budget processes.

## **CONCLUSION**

The MVRD Board awards cultural grants annually to region-serving arts and cultural organizations. To aid in the Board’s decision, the Regional Culture Committee completes a review of the 2022 applications and recommends award amounts for eligible organizations. The allocation of the 2022 Metro Vancouver regional cultural grants will continue to both support arts and culture organizations who have made a long-standing commitment to serving the region, while fostering the efforts of newer organizations who are providing new events and programs to audiences across the region. In addition to the grant criteria and guidelines used in the adjudication process, the allocation of this year’s grants incorporates additional considerations related to COVID-19 impacts, such as adapted delivery options to address evolving health measures.

Recognizing the continued challenges and impacts on the arts and culture sector due to COVID-19, the 2022 grant disbursement includes \$150,000 funded annually through the Cultural Grant Reserve and consideration of an increase of \$150,000 through the Provincial “COVID-19 Safe Restart Grant for Local Government” for a total of \$300,000.

The increased number of applications and the character of the applications in recent years suggests that the arts and culture sector in the region is becoming more diverse and culturally rich. This growing interest in the Metro Vancouver regional cultural grants program indicates that the program is filling an important role in sustaining the vitality of the arts and culture community in the region. A permanent increase in funding from the current \$150,000 to \$300,000 would allow Metro Vancouver to maintain the level of support provided since the pandemic, potentially funding more than 50 projects a year.

## **Attachments:**

1. 2022 Metro Vancouver Cultural Grants: Regional Projects – Criteria and Application Form
2. Letter to 2021 Grant Recipients with Declaration Form, dated March 09, 2022
3. Media Release: “2022 Regional Cultural Grants – Application Open”, issued April 6, 2022
4. Sample mailing list notice – deadline reminder, dated April 27, 2022
5. 2022 Metro Vancouver Regional Cultural Project Grants Score Sheet
6. 2022 Regional Cultural Project Grant Applications List including Historical Grants

7. Metro Vancouver 2022 Cultural Grants: Regional Projects Grant Application Submissions

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## 2022 Metro Vancouver Regional Cultural Project Grants

### ELIGIBILITY AND SELECTION CRITERIA, and SUBMISSION DETAIL

Funding assistance is available to arts and culture organizations for regional projects. The regional cultural project grants support creation, production, dissemination, audience development, research, project staff and/or administrative capacity building. Project grants are awarded to a maximum of \$10,000 each, though most grant amounts previously awarded range between \$2,500 - \$5,000. The 2022 total allocation will not exceed \$150,000.

The timeline for the 2022 regional cultural project grants will follow the schedule below:

- May-June: Received applications reviewed by Metro Vancouver staff;
- June-July: Adjudication by Metro Vancouver's Regional Culture Committee;
- July-August: Final grant allocations approved by Metro Vancouver's Board; communication to all applicants, including dissemination of cheques for successful grants.

Given the above schedule, applicants applying for grant funding should include project timelines that would begin no earlier than September 2022. Proposed projects should also reasonably consider anticipated COVID-19-related delivery options to adhere to ongoing physical distancing measures, with resilience to adjust as necessary to evolving public health orders.

#### Eligibility Criteria

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In order to qualify for a grant, the applicant must:

- promote arts and culture as its primary purpose;
- provide public arts programs and services on an ongoing basis within Metro Vancouver;
- be a "stand-alone" and not merely part of an organization whose function or purpose extends beyond an arts and culture mandate;
- be a non-profit society, registered under the BC Societies Act for at least 2 fiscal years (i.e. registered before April 1, 2020);
- demonstrate that it is a well-run organization with a well-defined arts and culture mandate, sound administration and solid business plan and
- obtain funding from diverse sources.

Grants are intended to support regional arts and culture projects, not ongoing operational/general funding.

## Selection Criteria

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The selection of projects will be based on the following assessment criteria. The relative weight given to each criterion is indicated in brackets.

### *Regional Impact (30%)*

- Uniqueness of the project in its offering to the regional arts and culture landscape.
- Potential number of regional participants impacted/reached with this project.
- Is the project region-serving and going to be presented beyond a single municipality?

### *Merit (40%)*

- Merit of the project, based on past excellence and proven ability of the applicant organization.
- Clearly communicated project goals and relevance to arts and culture in the region.
- Measurable success.
- Demonstrated community support/involvement.
- Project delivery anticipates COVID-19-related considerations to adhere to ongoing public health measures, with resilience to reasonably adjust as necessary.

### *Budget Plan (30%)*

- Clear and concise budget plan for the reasonable use of grant funding.
- Other sources of realistic funding support identified and/or in place.
- Budget plan reasonably incorporates COVID-19 impacts to revenues and funding.
- Requested funds are specific to the proposed project, not ongoing operational/general funding.

## Conditions

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Grant recipients must adhere to the following:

- Acknowledge the support of Metro Vancouver on all promotional materials related to the funded project.
- Organizations making significant changes to the information provided in this application must discuss such changes with Metro Vancouver staff prior to the implementation.
- Grant recipients will be required to complete a follow-up report for Metro Vancouver. Receipt of this report will be a precondition for consideration of the organization's future grant applications.
- Information provided in this regional cultural project grant application may be subject to disclosure under the *BC Freedom of Information and Protection of Privacy Act*.



## Submission Options and Instructions

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Applications, including support materials, must be received by **4:00 pm on Wednesday, May 4, 2022**. The application can be submitted in one of three ways:

1. New this year, Metro Vancouver is pleased to offer an online application. **Online applications** can be completed through this link: [Metro Vancouver 2022 Culture Grant Application](#)
2. **Electronic application forms** can be downloaded and emailed, along with support materials, to [culturalgrants@metrovancouver.org](mailto:culturalgrants@metrovancouver.org). Email submissions should be contained within a single email no larger than 10MB in total file size.

**Subject Line: 2022 Grant Application – <Organization Name> – <Project Title>**

The following email attachment file formats are acceptable:

- ✓ **PDF (preferred)**, Word, Excel, PowerPoint
- ✓ JPG, PNG, GIF, and other image files
- ✓ MP4 and other video files provided they are small enough (hyperlinks preferred instead)

The following email attachment file formats are **not** acceptable and will not be opened if received:

- ✗ ZIP files
- ✗ EXE, and other executable programs, scripts or macros

3. **Hard copy application packages** can be mailed or couriered to:

Metro Vancouver's Regional Cultural Project Grants  
External Relations Department  
Metrotower III, 4515 Central Boulevard  
Burnaby, BC, V5H 0C6

Applicants should only submit one application (electronic, hard copy, or email).

All applicants will receive a confirmation email once their application (electronic, hard copy, or email) has been received. Please contact Samantha Forsyth at 604-456-8828 if you do not receive a confirmation email with 24 hours of sending your email application (Monday – Friday), or within an appropriate length of time after mailing your application.

If you have any questions about the application process or eligibility of your proposed project, email [culturalgrants@metrovancouver.org](mailto:culturalgrants@metrovancouver.org) or contact Samantha Forsyth at 604-456-8828.

# 2022 Metro Vancouver Regional Cultural Project Grants

## APPLICATION

### PROFILE DETAILS

Organization name (*legally registered name*)

Business / organization name (*if different from legally registered name*)

Organization address (*street, city, province, postal code*)

Mailing address (*if different from organization address*)

Website

Full name (*application main contact*)

Job title (*application main contact*)

Email (*application main contact*)

Telephone (*application main contact*)

Current Board of Directors (*Names and positions only - do not include personal contact information*)

Number of staff in your organization

Number of volunteers in your organization

Annual budget

Year founded

BC Societies Act Number

## ORGANIZATION AND PROJECT INFORMATION

Project title

Requested grant amount

For the following questions, please be brief and use plain language. Write as if you are describing your organization and project to someone who doesn't know anything about you.

1. Describe your organization, its history in the region, mandate and programs.

2. Briefly describe the proposed project, its objectives and the benefits it would provide to Metro Vancouver's region, artists, and your organization. Why are you undertaking this project? What are the anticipated results? What makes the project unique and innovative? Reference considerations surrounding COVID-19 impacts, such as adjustments to address potentially ongoing physical distancing and public health measures.



3. Is this a new project or an expansion of an existing initiative?

4. List the main participants involved in carrying out the proposed project (paid staff, contract employees, volunteers, etc.).

5. Describe any partnerships or collaboration involved in creating or producing the proposed project.

**PROJECT PLANNING AND FINANCIAL INFORMATION**

6. Please provide a project timeline.

7. How would Metro Vancouver be acknowledged for their funding contribution?

8. How will you evaluate this project's success? What measurable outcomes will you use in your evaluation?



9. Please complete the provided *Regional Cultural Project Budget* table below. What would Metro Vancouver's funding contribution be specifically used for?

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# REGIONAL CULTURAL PROJECT BUDGET

		Cash	In Kind*	Total
<b>REVENUE</b>				
Metro Vancouver Grant (requested amount)				
Other Grants				
Sponsorships				
Donations				
Ticket Sales, Admissions, Registration Fees				
Other (please specify):				

**TOTAL REVENUE:**

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<b>EXPENSES</b>				
Artist Fees				
Production Costs				
Services				
Rentals				
Other				
Marketing and Promotion Costs				
Design				
Printing				
Other				
Administration and Overhead Costs (please specify):				
Other Costs (please specify):				


**TOTAL EXPENSES:**

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*\*Please estimate the value of an in-kind donation/expense and the source.*

## SIGNATURES

By signing this form, we do solemnly declare that, to the best of our knowledge, the information provided in this application package is complete and true in every respect.

### Submitted by:

Full name

Job title and name of organization

Signature

Board Chair, Full name

Signature

## SUPPORT MATERIALS

Please include these materials when you submit your application by email and confirm the file name of the materials that you have attached to the email, to ensure that all the documents are received.

- Most recent Financial Statements – *signed by the appropriate Board executive;*
- Table of contents or executive summary from a business plan, strategic framework or equivalent document;
- Letter(s) of support – *if applicable.*

*External Relations Department  
Tel. 604 432-6993 Fax 604 453-0293*

*Executive correspondence to be date stamped*

File: FA-18-01

<Title> <First Name> <Last Name>, <Position>  
<Organization>  
<Address>  
<City>, <Prov> <Postal Code>  
**VIA EMAIL: <Email Address>**

Dear <Title> <Last Name>:

**2021 Metro Vancouver Cultural Grant: Regional Project Report**

This is a reminder that as a recipient of a Metro Vancouver cultural grant you are required to provide a project report; this report is due by Wednesday, April 20, 2022. If your project has not been completed, you must submit an interim project report outlining work done and its current status before this deadline.

We will be sending details on the 2022 Metro Vancouver Cultural Grants in the near future. A precondition for consideration of your organization's grant application in 2022 is receipt of a project report on your 2021 grant.

Please refer to the enclosed outline. Email or mail report packages to:

Samantha Forsyth, External Outreach Coordinator  
Metro Vancouver External Relations Department  
CulturalGrants@metrovancover.org  
4515 Central Boulevard  
Burnaby, BC V5H 06C

If you are receiving this follow-up letter but have already submitted a report, or if you have any questions, please email [culturalgrants@metrovancover.org](mailto:culturalgrants@metrovancover.org) or call Samantha Forsyth at 604-456-8828.

Sincerely,



Heather Schoemaker  
General Manager, External Relations Department

HS/sf

Encl: 2021 Metro Vancouver Cultural Grants: Regional Projects Final Report and Evaluation

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## 2021 Metro Vancouver Cultural Grants: Regional Projects Reporting and Evaluation

All grant recipients are required to complete a follow-up report for Metro Vancouver.

Please include the following documents in your final report package:

1. Project information report (*please refer to your original application in your responses*):
  - a. Briefly describe the completed project noting any changes (if any) from the original proposal with reasons.
  - b. Highlight successes and achievements.
  - c. What was the Metro Vancouver grant money specifically used for?
  - d. Did the project reach its overall objectives? If yes, what do you feel contributed to the success? If no, why not?
2. Comparative revenue and expense statement showing the project budget versus actual. This may be provided in your own format.
3. Samples of marketing materials, website screenshots and/or programmes demonstrating the required use of Metro Vancouver's logo to acknowledge the funding received.
4. This cover sheet with the signed declaration (pg. 2).

Receipt of a project report will be a precondition for consideration of the organization's future grant applications. If the project has not yet been completed by Spring 2022, an interim project report must be submitted outlining progress and status to date, as well as items above if available at the time of submission.

By signing this form, we do solemnly declare that, to the best of our knowledge, the information given in this report is complete and true in every respect.

Email or mail reports to:

Metro Vancouver Regional Cultural Grants  
[CulturalGrants@metrovancouver.org](mailto:CulturalGrants@metrovancouver.org)  
27<sup>th</sup> Floor – External Relations Department  
Metrotower III, 4515 Central Boulevard, Burnaby, BC, V5H 0C6

Photos and/or video footage from regional cultural grant projects is always appreciated. If you are able to provide these for potential use in promoting Metro Vancouver's cultural grants program in the future, this is helpful (optional only).

If you have any questions, please call Samantha Forsyth at 604-456-8828.

## REGIONAL CULTURE PROJECT REPORT

Report Date:	
Project:	
Organization:	
Report Type <i>(check one)</i> : <input type="checkbox"/> <b>Final Report</b> on Completed Project <input type="checkbox"/> <b>Interim Report</b> on Project in Progress	
Date Project Completed or Is Anticipated to Complete:	
Grant Amount Received: \$	% of Project Budget:
Report Author:	
Report Author Contact Info <i>(phone and/or email)</i> :	

## DECLARATION

\_\_\_\_\_  
Submitted by *(please print name)*

\_\_\_\_\_  
On behalf of *(organization)*

\_\_\_\_\_  
Signature *(report author)*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Chair/President  
of the Board of Directors

\_\_\_\_\_  
Date



## MEDIA RELEASE

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April 6, 2022

### SUBMISSIONS NOW BEING ACCEPTED FOR \$150K IN REGIONAL CULTURE GRANTS

Local arts and culture organizations can now apply for Metro Vancouver's 2022 regional cultural grants.

A total of \$150,000 in funding is available to help organizations deliver arts and culture projects that benefit the region. A maximum of \$10,000 will be awarded per project.

"We are proud to support projects that promote culture in our region and in doing so, help to make the arts more accessible, encourage new voices to tell their stories, and to add to the richness and livability of our region," said Sav Dhaliwal, chair of Metro Vancouver's Board of Directors. "We have proudly awarded grants in the past to groups representing a wide range of disciplines, such as visual arts, theatre, film, music, dance, and more. I look forward to another year of excellent submissions."

These annual grants support region-serving arts and culture projects, providing funding for expenses related to project creation, production, dissemination, audience development, research, project staff, and administrative capacity building.

Completed applications must be submitted by 4:00 pm on **Wednesday, May 4, 2022**.

The 2022 application, along with information about project eligibility and selection criteria, is available at [metrovancover.org/cultural-grants](https://metrovancover.org/cultural-grants).

Questions may be emailed to [culturalgrants@metrovancover.org](mailto:culturalgrants@metrovancover.org), or contact Samantha Forsyth at 604-456-8828.

**Media contact:**

[Don Bradley](#), Division Manager, Media Relations & Issues Management c. 604-788-2821

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Metro Vancouver is a federation of 21 municipalities, one electoral area and one treaty First Nation that collaboratively plans for and delivers regional-scale services. Its core services are drinking water, wastewater treatment and solid waste management. Metro Vancouver also regulates air quality, plans for urban growth, manages a regional parks system and provides affordable housing. The regional district is governed by a Board of Directors of elected officials from each local authority.





**Samantha Forsyth**

**From:** Metro Vancouver <CulturalGrants@metrovancover.org>  
**Sent:** Wednesday, April 27, 2022 12:01 PM  
**To:** Samantha Forsyth  
**Subject:** One Week Left to Apply for Metro Vancouver's 2022 Regional Cultural Project Grants



## One Week Left to Apply! Deadline May 4, 2022

Metro Vancouver is accepting submissions until Wednesday, May 4, 2022 for its regional cultural grants.

In 2022 there will be \$150,000 in funding available to help arts and culture organizations deliver their projects that benefit the region, with a maximum of \$10,000 per project grant. The grants program provides funding for expenses related to project creation, production, dissemination, audience development, research, project staff, and administrative capacity building.

**Completed applications must be submitted by 4:00 pm on Wednesday, May 4, 2022.**

The 2022 application form, along with information about project grant eligibility and selection criteria, is available at [www.metrovancover.org/cultural-grants](http://www.metrovancover.org/cultural-grants).

Questions may be directed by email to [CulturalGrants@metrovancover.org](mailto:CulturalGrants@metrovancover.org) or contact Samantha Forsyth at 604-456-8828.



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## 2022 Regional Cultural Project Grant Application Score Sheet

Organization: \_\_\_\_\_ Project Title: \_\_\_\_\_

<p><b>Regional Impact (30%)</b></p> <ul style="list-style-type: none"> <li>• Uniqueness of the project in its offering to the regional arts and culture landscape.</li> <li>• Potential number of regional participants impacted/reached with this project.</li> <li>• Is the project region-serving and going to be presented beyond a single municipality?</li> </ul> <p><b>Comments:</b></p>	<p><b>/ 30</b></p>
<p><b>Merit (40%)</b></p> <ul style="list-style-type: none"> <li>• Merit of the project, based on past excellence and proven ability of the applicant.</li> <li>• Clearly communicated project goals and relevance to arts and culture in the region.</li> <li>• Measurable success.</li> <li>• Demonstrated community support/involvement.</li> <li>• Project delivery anticipates COVID-19-related considerations to adhere to ongoing public health measures, with resilience to reasonably adjust as necessary.</li> </ul> <p><b>Comments:</b></p>	<p><b>/ 40</b></p>
<p><b>Budget Plan (30%)</b></p> <ul style="list-style-type: none"> <li>• Clear and concise budget plan for reasonable use of grant funding.</li> <li>• Other sources of realistic funding support identified and/or in place.</li> <li>• Budget plan reasonably incorporates COVID-19 impacts to revenues and funding.</li> <li>• Requested funds are specific to the proposed project, and are not intended for ongoing operational/general funding.</li> </ul> <p><b>Comments:</b></p>	<p><b>/ 30</b></p>
<p><b>General Comments</b></p>	<p><b>TOTAL SCORE</b></p> <p><b>/ 100</b></p>

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