

**METRO VANCOUVER REGIONAL DISTRICT  
ELECTORAL AREA AND SMALL COMMUNITIES COMMITTEE**

**MEETING**

**Thursday, July 10, 2025**

**9:00 am**

**28<sup>th</sup> Floor Committee Room, 4515 Central Boulevard, Burnaby, British Columbia**

**Webstream available at <https://www.metrovanancouver.org>**

**A G E N D A**

**A. ADOPTION OF THE AGENDA**

**1. July 10, 2025 Meeting Agenda**

That the Electoral Area and Small Communities Committee adopt the agenda for its meeting scheduled for July 10, 2025 as circulated.

**B. ADOPTION OF THE MINUTES**

**1. May 15, 2025 Meeting Minutes**

That the Electoral Area and Small Communities Committee adopt the minutes of its meeting held May 15, 2025 as circulated.

*pg. 3*

**C. DELEGATIONS**

**D. INVITED PRESENTATIONS**

**E. REPORTS FROM COMMITTEE OR CHIEF ADMINISTRATIVE OFFICER**

**1. Update on Sharing Resources and Services among Small Communities**

*pg. 7*

**Executive Summary**

At the February 20, 2025 Electoral Area and Small Communities Committee meeting, members discussed and passed a recommendation, which was supported by the MVRD Board, regarding gauging interest in the development of a business case to formalize sharing resources and services between Metro Vancouver and small communities (Village of Anmore, Village of Belcarra, Village of Lions Bay, Bowen Island Municipality, Tsawwassen First Nation, and Electoral Area A).

Since then, staff have reached out to representatives from the small communities to gauge their interest and to understand each community's area(s) of interest.

Emergency management was the only area where all responding communities expressed interest in further evaluation, and therefore staff recommend the Board direct staff to focus on this topic. Staff will continue to engage with small communities on other topics raised and will provide information on collaboration where possible.

**Recommendation**

That the MVRD Board direct staff to further explore how small communities can collaborate to share resources for emergency management services.

**2. Manager's Report**

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**Recommendation**

That the Electoral Area and Small Communities Committee receive for information the report dated June 23, 2025, titled "Manager's Report".

**F. INFORMATION ITEMS**

**G. OTHER BUSINESS**

**H. RESOLUTION TO CLOSE MEETING**

*Note: The Committee must state by resolution the basis under section 90 of the Community Charter on which the meeting is being closed. If a member wishes to add an item, the basis must be included below.*

**I. ADJOURNMENT**

That the Electoral Area and Small Communities Committee adjourn its meeting of July 10, 2025.

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Membership:

McCutcheon, Jen (C) – Electoral Area A  
Ross, Jamie (VC) – Belcarra  
Berry, Ken – Lions Bay

Bose, Mike – Surrey  
Cassidy, Laura – scəwəθən məsteyəxʷ  
(Tsawwassen First Nation)

Dominato, Lisa – Vancouver  
Leonard, Andrew – Bowen Island  
McEwen, John – Anmore



**METRO VANCOUVER REGIONAL DISTRICT  
ELECTORAL AREA AND SMALL COMMUNITIES COMMITTEE**

Minutes of the Regular Meeting of the Metro Vancouver Regional District (MVRD) Electoral Area and Small Communities Committee held at 9:03 am on Thursday, May 15, 2025 in the 28<sup>th</sup> Floor Committee Room, 4515 Central Boulevard, Burnaby, British Columbia.

**MEMBERS PRESENT:**

Chair, Director Jen McCutcheon, Electoral Area A  
Vice Chair, Director Jamie Ross, Belcarra  
Councillor Mike Bose, Surrey\*  
Director Laura Cassidy, Tsawwassen First Nation\*  
Director Lisa Dominato, Vancouver (arrived at 9:05 am)\*  
Director Andrew Leonard, Bowen Island\*  
Director John McEwen, Anmore

\*denotes electronic meeting participation as authorized by the *Procedure Bylaw*

**MEMBERS ABSENT:**

Director Ken Berry, Lions Bay

**STAFF PRESENT:**

Jerry W. Dobrovolny, Chief Administrative Officer/Commissioner  
Marcin Pachinski, Division Manager, Electoral Area and Implementation Services  
Jacque Killawee, Deputy Corporate Officer, Board and Information Services

**A. ADOPTION OF THE AGENDA**

**1. May 15, 2025 Meeting Agenda**

**It was MOVED and SECONDED**

That the Electoral Area and Small Communities Committee adopt the agenda for its meeting scheduled for May 15, 2025 as circulated.

**CARRIED**

**B. ADOPTION OF THE MINUTES**

**1. February 20, 2025 Meeting Minutes**

**It was MOVED and SECONDED**

That the Electoral Area and Small Communities Committee adopt the minutes of its meeting held February 20, 2025 as circulated.

**CARRIED**

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**C. DELEGATIONS**

No items presented.

**D. INVITED PRESENTATIONS****1. Ned Atkins, Hydrotechnical Engineer, Northwest Hydraulic Consultants**

Subject: Barnston Island Dike Improvement Project

Marcin Pachcinski, Division Manager, Electoral Area and Implementation Services introduced the speaker noting that while Metro Vancouver is not responsible for the Barnston Island dike the Provincial Government asked Metro Vancouver to oversee the management of the improvement project.

9:05 Director Dominato arrived at the meeting.

Ned Atkins provided the committee with a presentation titled “Barnston Island Dike and Drainage Improvements” that provided an overview of the work to be undertaken noting that there are five components to the project, the most significant being the replacement of the pump station and flood box, and the development of a maintenance manual.

**E. REPORTS FROM COMMITTEE OR CHIEF ADMINISTRATIVE OFFICER****1. Barnston Island Dike Improvement Project – Work Plan**

Report dated April 15, 2025, from Marcin Pachcinski, Division Manager, Implementation and Electoral Area Services, Regional Planning and Housing Services, providing the MVRD Board with an update on the Barnston Island Dike Improvement Project.

**It was MOVED and SECONDED**

That the MVRD Board receive for information the report dated April 15, 2025, titled "Barnston Island Dike Improvement Project – Work Plan".

**CARRIED**

**2. Electoral Area A Community Works Fund – University Neighbourhoods Association (UNA) Dog Park Project**

Report dated April 15, 2025, from Marcin Pachcinski, Division Manager, Implementation and Electoral Area Services, Regional Planning and Housing Services, requesting MVRD Board approval for the the opportunity to consider funding a project in the UNA through the Electoral Area A Community Works Fund.

Marcin Pachcinski provided an overview of the allocation of grant money and the projects determination process. They highlighted that the dog park would not be associated with Metro Vancouver, but would be constructed and maintained by the University Neighbourhoods Association.

**It was MOVED and SECONDED**

That the MVRD Board approve funding from the Electoral Area A Community Works Fund as described in the report dated April 15, 2025, titled “Electoral Area A Community Works Fund – University Neighbourhoods Association (UNA) Dog Park Project” up to \$200,000.

**CARRIED****3. Reforming the Local Government Act Survey – Electoral Area A Comments**

Report dated April 28, 2025, from Marcin Pachcinski, Division Manager, Implementation and Electoral Area Services, Regional Planning and Housing Services, seeking direction from the MVRD Board to submit survey comments related to future potential legislation changes that would apply to Metro Vancouver’s role as the local government for Electoral Area A.

Marcin Pachcinski provided an overview of the report highlighting that the recommendations are specific to Electoral Area A and are not applicable to member jurisdictions. He noted that the responses request that in the review they consider how any changes might apply to UBC and the University Endowment Lands.

**It was MOVED and SECONDED**

That the MVRD Board, as Local Government for Electoral Area A, direct staff to respond to the Reforming the Local Government Act: Roadmap Survey with the responses in the General Comments and Comments on Draft Recommendations section of the report dated April 28, 2025, titled “Reforming the Local Government Act Survey – Electoral Area A Comments”.

**CARRIED****4. Manager’s Report**

Report dated April 16, 2025, from Marcin Pachcinski, Division Manager, Implementation and Electoral Area Services, Regional Planning and Housing Services, providing the Electoral Area and Small Communities Committee with updates on the Barnston Island ferry dock repairs and service disruptions, and the initiative for small committees to share resources and services.

**It was MOVED and SECONDED**

That the Electoral Area and Small Communities Committee receive for information the report dated April 16, 2025, titled “Manager’s Report”.

**CARRIED****F. INFORMATION ITEMS**

No items presented.

**G. OTHER BUSINESS**

No items presented.

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**H. RESOLUTION TO CLOSE MEETING**

No items presented.

**I. ADJOURNMENT****It was MOVED and SECONDED**

That the Electoral Area and Small Communities Committee adjourn its meeting of May 15, 2025.

**CARRIED**

(Time: 9:45 am)

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Christine Zhao,  
Legislative Services Coordinator

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Jen McCutcheon,  
Chair

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To: Electoral Area and Small Communities Committee

From: Jonathan Cote, Deputy General Manager, Regional Planning and Housing Development, and  
Marcin Pachcinski, Division Manager, Electoral Area, Planning and Analytics  
Regional Planning and Housing Services

Date: June 23, 2025 Meeting Date: July 10, 2025

Subject: **Update on Sharing Resources and Services among Small Communities**

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**RECOMMENDATION**

That the MVRD Board direct staff to further explore how small communities can collaborate to share resources for emergency management services.

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**EXECUTIVE SUMMARY**

At the February 20, 2025 Electoral Area and Small Communities Committee meeting, members discussed and passed a recommendation, which was supported by the MVRD Board, regarding gauging interest in the development of a business case to formalize sharing resources and services between Metro Vancouver and small communities (Village of Anmore, Village of Belcarra, Village of Lions Bay, Bowen Island Municipality, Tsawwassen First Nation, and Electoral Area A).

Since then, staff have reached out to representatives from the small communities to gauge their interest and to understand each community's area(s) of interest. Emergency management was the only area where all responding communities expressed interest in further evaluation, and therefore staff recommend the Board direct staff to focus on this topic. Staff will continue to engage with small communities on other topics raised and will provide information on collaboration where possible.

**PURPOSE**

To provide the Electoral Area and Small Communities Committee and MVRD Board with feedback received to date from small communities on the topic of sharing resources and services.

**BACKGROUND**

At its February 20, 2025 meeting, members of the Electoral Area and Small Communities Committee noted the limited resources that small communities have in areas such as emergency management, voiced their appreciation for the support that Metro Vancouver provides in emergency management, and discussed a desire for staff to engage with small community staff to explore formalization of sharing resources and services in this and other areas.

The committee then made the following recommendation that was adopted by the MVRD Board at its February 28, 2025 meeting:

*That the MVRD Board direct staff to engage with Village of Anmore, Village of Belcarra, Village of Lions Bay, Electoral Area A, Bowen Island Municipality and Tsawwassen First Nation to gauge interest in developing a business case regarding the formalization of sharing resources and services between those member jurisdictions and Metro Vancouver.*

The committee's terms of reference (Reference 1) state that "the committee also provides a forum for small member jurisdictions to discuss issues of common interest and concern". This report provides an update on feedback received to date and proposed next steps.

### **SMALL COMMUNITY FEEDBACK**

As an initial step, staff engaged with representatives from small communities through meetings and correspondence to assess interest in resource and service sharing. Outreach was conducted with Anmore, Belcarra, Bowen Island, Lions Bay, and Tsawwassen First Nation to gather feedback on the types of resources and services for which they would like to explore shared services and / or support.

While a range of service areas were identified, such as procurement support services, Geographic Information Services (GIS), Information Technology, and capital project management, emergency management was the only area where more than one community expressed a desire for further evaluation. Four out of the five communities identified emergency management as a priority for continued discussion.

It is important to note that all of the service areas raised fall under the traditional responsibilities of local governments rather than a regional district. However, the strong alignment on emergency management indicates a shared interest among small communities to further explore shared service opportunities in this area.

### **REGIONAL SERVICES FRAMEWORK**

Regional districts in British Columbia provide services through a framework that accommodates the diverse needs of their member jurisdictions. There are three primary ways in which a regional district can deliver services:

**Electoral Area Administration:** In areas where there is no incorporated municipality, the regional district functions as the local government. These services are limited to the electoral areas themselves and may include General Administration, Emergency Management and Local Land Use Planning.

**Region Wide Services:** These services are provided across the entire regional district and are supported by enabling provisions in the *Local Government Act* as well as the regional district's letters patent. An example of this type of service is regional planning, which benefits and involves all member jurisdictions.



**Service Bylaws:** Regional Districts may also deliver services to a subset or all member jurisdictions through the establishment of a service bylaw. These services are provided to, and funded by, the participating members. An example of this is the Sasamat Fire Protection Service, which is jointly provided to Belcarra and Anmore. This model allows for tailored collaboration based on shared needs and cost sharing among those who benefit from services.

Establishing a new regional district service through a service bylaw is a comprehensive and layered process that ensures transparency, accountability, and local consent. Before a service can be implemented a formal bylaw must be adopted that defines:

- The nature of the service
- The method of service delivery
- The participating jurisdictions
- The maximum cost and cost recovery mechanism

This framework enables regional districts to be responsive and adaptive to both local and collective priorities, while ensuring that cost are borne only by those who receive the service.

#### **EMERGENCY MANAGEMENT FOR ELECTORAL AREA A**

Metro Vancouver acts as the local government for Electoral Area A, which comprises the unincorporated area of the regional district. Metro Vancouver provides emergency management services directly to the rural and remote areas, and works closely with UBC and UEL on emergency management in those communities. Specific emergency services provided by Metro Vancouver to the Electoral Area are:

- Emergency planning through all four phases of emergency management (mitigation, preparation, response, recovery).
- Incident command and response coordination at the emergency site, as needed.
- Central coordination through our MV Emergency Operations Centre.
- Liaise with federal, provincial and local authorities, as well as the University of British Columbia.
- Wildland fire suppression in coordination with BC Wildfire Service.
- Building/fire inspections and fire investigations.
- Emergency support services to ensure the welfare of residents who may be displaced.
- Coordinating disaster financial assistance applications.

Additionally, the Regional Public Works Mutual Aid Agreement (effective date: December 31, 2022; see Reference 2) (Attachment 1) provides a mechanism for adjacent member jurisdictions to provide support for emergencies occurring within rural and remote parts of Electoral Area A.

The previous GVRD Public Works Mutual Aid Agreement, dated February 8, 2000 required modernizing as several jurisdictions, such as Anmore, Belcarra, Bowen Island, Tsawwassen First Nation, Lions Bay, UBC/UEL, MVRD, GVS&DD and GVWD were not party to the agreement, and wanted to be included. The updated Regional Public Works Mutual Aid Agreement improves on the

agreement from 2000 and is intended to set the terms and conditions for sharing resources, during a coordinated and supportive response.

Under this agreement, Metro Vancouver can request assistance for an emergency in Electoral Area A and will reimburse the responding local authority for their costs. However, if a local authority independently responds to an emergency in Electoral Area A without a formal request, the agreement would not be activated, and any reimbursement would be at Metro Vancouver's discretion.

These services are limited to Metro Vancouver's responsibilities within Electoral Area A. There is no mandate for Metro Vancouver to provide these types of local government services to incorporated municipalities.

### **NEXT STEPS**

Based on the strong interest expressed by small communities, if directed by the Board, the next phase of work would focus on further analysis and engagement to assess the feasibility of developing a shared approach to emergency management services. This work would explore solutions that address the unique challenges small communities face in meeting provincial emergency management requirements and sustaining local emergency services.

Several potential pathways will be explored in collaboration with interested small communities:

- **Provincial Engagement:** Initiate discussions with the Province to explore how they are supporting small communities across the province in meeting emergency management objective and regulatory requirements.
- **Shared Services Model:** Investigate the potential for small communities to work together outside of the regional government framework to coordinate and deliver a shared emergency management service. This approach would allow participating jurisdictions to tailor solutions to their specific needs while jointly managing resource and responsibilities. A relevant example includes the previous collaboration where several small communities collectively funded a shared planning resource.
- **Additional Agreements:** In addition to the *Regional Public Works Mutual Aid Agreement*, small communities could explore additional agreements with each other and with larger municipalities to formalize cooperation and resource sharing related to emergency management.
- **Regional Service Establishing Bylaw:** Explore the possibility of a Metro Vancouver service through a service establishing bylaw. Any new service delivered by Metro Vancouver must meet the following conditions:
  - Be fully cost accountable, with all expenses direct and indirect borne by participating jurisdictions; and
  - Include a comprehensive risk and liability assessment to ensure Metro Vancouver has the necessary staffing, infrastructure, and operation resources to deliver and sustain the service effectively.

These four pathways will be explored in collaboration with small communities, and the outcome of this engagement, along with additional analysis and options, will be reported back to the Committee and Metro Vancouver Board for consideration.

#### **ALTERNATIVES**

1. That the MVRD Board direct staff to further explore how small communities can collaborate to share resources for emergency management services.
2. That the MVRD Board receive the report dated June 23, 2025 titled "Update on Sharing Resources and Services among Small Communities".

#### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report. Any costs associated with potential exploration of service sharing or delivery of service by Metro Vancouver will be included in future reports, as directed by the MVRD Board.

#### **CONCLUSION**

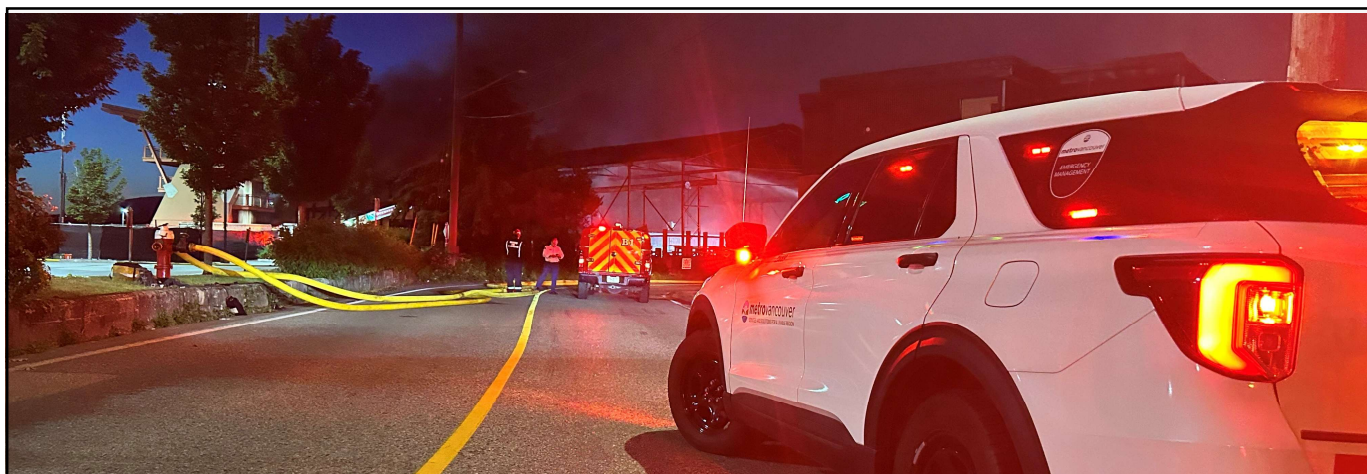
Engagement with municipal staff at Anmore, Belcarra, Bowen Island, Lions Bay and Tsawwassen First Nation has shown that emergency management is the area where multiple jurisdictions expressed a clear interest in further exploring discussions regarding the sharing of services and resources. Since emergency management emerged as the priority, if directed by the Board, Metro Vancouver staff will continue dialogue with small communities and do further research based on the outline discussed in this report. Future recommendations will be brought forward to the Committee and Board for further direction.

#### **ATTACHMENT**

1. Regional Public Works Mutual Aid Agreement Presentation.

#### **REFERENCES**

2. Metro Vancouver. (2025). *Electoral Area and Small Communities Committee Terms of Reference*. Retrieved from <https://metrovancover.org/boards/ElectoralArea/EAC-2025-02-20-AGE.pdf#page=9>
3. Metro Vancouver. (2022). *Regional Public Works Mutual Aid Agreement* staff report. Retrieved from [https://metrovancover.org/boards/GVRD/RD\\_2022-Apr-29\\_AGE.pdf#page=21](https://metrovancover.org/boards/GVRD/RD_2022-Apr-29_AGE.pdf#page=21)



Emergency Vehicles On Scene at a Fire in Richmond

# Regional Public Works Mutual Aid Agreement

Brant Arnold-Smith

Division Manager, Protective Services & Emergency Management

Electoral Area A & Small Communities Committee - July 10, 2025  
Orbit # 77466490

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## BACKGROUND

- Given the ever-present seismic risk and the growing impacts of climate change, a major emergency or other serious incident affecting one or more local or regional authorities is increasingly likely to occur in the Metro Vancouver region.
- The *Regional Public Works Mutual Aid Agreement (2022)* improves on the *GVRD Public Works Mutual Aid Agreement (2000)*, and is intended to set the terms and conditions for sharing resources during a coordinated and supportive response.



Wildfire Response-West Vancouver/Electoral Area A

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## MUTUAL AID AGREEMENT

- The purpose of the *Regional Public Works Mutual Aid Agreement* is to allow mutual support, aid and assistance to ensure that Public Works are maintained in the event of an emergency or other serious incident.
- Emergency events such as the pandemic, extreme weather, flooding in the fall of 2021 and other emergencies have highlighted the benefits of mutual aid.



Incident Command Post-Battani Creek Landslide

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## HISTORY OF THE 2000 AGREEMENT

- The *Greater Vancouver Regional District Public Works Mutual Aid Agreement* came into effect Feb 8, 2000
- Several jurisdictions were not party to the agreement:  
Anmore, Belcarra, Bowen Island, Tsawwassen First Nation, Lions Bay, UBC/UEL

February 8, 2000

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### Appendix A

WHEREAS the Parties desire to enter into an Agreement whereby Public Works resources can be deployed to assist any Party during an emergency.

NOW THEREFORE THIS AGREEMENT WITNESSES THAT, in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out, the Parties agree as follows:

1. In this Agreement, unless the context otherwise requires,
  - a) "emergency" means any present or imminent calamity or sudden or violent disturbance that in the opinion of the City Engineer cannot be brought under control by the use of the available local resources and that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people, or to limit property damage;
  - b) "emergency resources" means all persons, services, equipment and materials held by, or directly available to, the Public Works Services of a Party;
  - c) "City Engineer" means, for each Party, the senior municipal employee responsible for the Public Works Services of that Party or his delegate.
2. The procedure to be followed in requesting and rendering aid under this Agreement shall be governed by the following principles, namely:
  - a) A City Engineer will attempt to fully utilize the emergency resources of his bordering Parties before requesting emergency resources from more distant Parties except where special equipment is not available from the bordering Parties.
  - b) Where a City Engineer determines that an emergency exists, he shall request emergency resources from the appropriate Party.
  - c) A City Engineer who receives a request for emergency resources from another Party may determine the extent of and duration for which the emergency resource are available and thereupon such emergency resources, if any are available, shall be dispatched and utilized to control the emergency; but nothing in this Agreement shall be construed to require a City Engineer to dispatch emergency resources.
  - d) The Person in Charge of emergency resources sent to assist in an emergency shall remain in charge of those resources and control and direct those resources in co-operation with the requesting City Engineer.
3. The Parties agree to consult on a regular basis through their City Engineer on the best ways to achieve the optimum deployment of emergency resources to control emergencies.
4. When a Party provides emergency resources:

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## REVISED MUTUAL AID AGREEMENT DEVELOPMENT PROCESS

- Step 1:** Advised local authorities that a new agreement was being developed and requested their level of interest to be party to a new Agreement.
- Step 2:** Researched and drafted the agreement, including a legal review.
- Updated REAC/REPC/RAAC
  - Requested support to circulate draft Agreement
- Step 3:** Circulated the proposed agreement amongst interested local authorities for their comments.
- Step 4:** Considered comments and completed the final draft of the Agreement.
- Updated REAC/REPC/RAAC – requested endorsement of Agreement
- Step 5:** Forwarded the Agreement to local authorities for their adoption.

Caption here

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## REVISED MUTUAL AID AGREEMENT

### October 2021 to January 2022

- Released draft agreement to local authorities, REPC, REAC and RAAC for comment

### December 2021/January 2022

- Metro Vancouver incorporated changes and returned draft to committees

### January-September 2022

- Endorsement



Metro Vancouver EOC

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## REVISED MUTUAL AID AGREEMENT PRINCIPLES

1. Voluntary support based on each jurisdiction's situation
2. Call your neighbours first
3. Responders take direction from Requestors
4. Costs will be based on Responders "rates of the day" with no mark-ups
5. All parties are expected to maintain sufficient insurance
6. Low maintenance agreement – no rates, contact lists, etc.
7. Provision for Joinder Agreements



Minnekhada Regional Park Wildfire

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Minnekhada Regional Park Wildfire

Thank you

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Together we make our region strong

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To: Electoral Area and Small Communities Committee

From: Marcin Pachcinski, Division Manager, Implementation and Electoral Area Services,  
Regional Planning and Housing Services

Date: June 23, 2025 Meeting Date: July 10, 2025

Subject: **Manager's Report**

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### **RECOMMENDATION**

That the Electoral Area and Small Communities Committee receive for information the report dated June 23, 2025, titled "Manager's Report".

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### **ELECTORAL AREA AND SMALL COMMUNITIES COMMITTEE 2025 WORK PLAN**

The Electoral Area and Small Communities Committee's Work Plan for 2025 is attached to this report (Attachment 1). The status of work program elements is indicated as pending, in progress, or complete. The listing is updated as needed to include new issues that arise, items requested by the committee, and changes to the schedule.

### **REVISIONS TO COMMITTEE TERMS OF REFERENCE**

In early 2025, the Board Chair expanded the committee's terms of reference "to provide a forum for small municipalities adjacent to rural and remote areas of Electoral Area A to discuss issues of common interest and concern."

In March 2025, the Board Chair appointed Directors from the Village of Anmore and Tsawwassen First Nation to the committee. In recognition of these appointments, the terms of reference have been amended to refer to member jurisdictions instead of just municipalities and to remove the reference to being adjacent to Electoral Area A (Tsawwassen First Nation does not border Electoral Area A). See Reference 1 for the revised terms of reference.

### **BARNSTON ISLAND DIKE AND DRAINAGE IMPROVEMENTS – COMMUNITY MEETING**

On June 25, Metro Vancouver held a community meeting on Barnston Island so residents could learn about upcoming dike and drainage improvements on the island that are being implemented using provincial grant funding. Metro Vancouver's chosen consultants for this work, Northwest Hydraulic Consultants (NHC), provided an overview presentation on the planned improvements, and asked residents to help identify seepage sites around the island on a map based on their local knowledge. Residents provided valuable feedback that will be used to inform the consultants studies on seepage and drainage. Metro Vancouver Emergency Management staff also provided a short presentation on freshet conditions this year, which are not expected to pose any flood potential this year. Staff also answered questions regarding emergency evacuation protocols and potential helicopter landing sites on the island. Metro Vancouver and NHC will continue to engage with Barnston Island residents and the Katzie First Nation to ensure local knowledge is incorporated into this work and to keep residents informed on upcoming project related activities on the island.



Staff will bring forward regular updates to the Committee through the Manager's Report and provide more comprehensive information during key milestones as the project advances.

### **FIRESMART HANDS-ON WORKSHOP FOR PITT LAKE RESIDENTS**

Metro Vancouver staff are putting together a hands-on FireSmart workshop on Thursday, July 24 at Grant Narrows designed for water access property owners and residents of Pitt Lake. The workshop will cover:

- Basic firefighting tips, including personal preparedness, fire behaviour, and key contacts;
- Portable fire extinguisher training and a hands-on practice session; and
- Orientation and hands-on practice with portable water pumps.

Helping Electoral Area A residents be prepared for emergencies is a key part of Metro Vancouver's role as the local authority for emergency management. Given there is no fire service that covers the Electoral Area A water access properties in Pitt Lake, these training workshops provide valuable skills and information on what to do and who to contact in case of a fire.

Electoral Area A residents of Pitt Lake were sent post cards in the mail, and emails were sent to those who are signed up to Metro Vancouver's Electoral Area A mailing list. Metro Vancouver staff also shared details of the work shop with the FVRD (since the east side of Pitt Lake falls in their jurisdiction), in case they wanted to extend the invite to any water access property owners and residents in their communities.

### **ATTACHMENTS**

1. Electoral Area and Small Communities Committee 2025 Work Plan.

### **REFERENCES**

1. Metro Vancouver. (2025). *Electoral Area and Small Communities Committee Terms of Reference*. Retrieved from <https://metrovancover.org/boards/ElectoralArea/EAC-2025-02-20-AGE.pdf#page=9>

## Electoral Area and Small Communities Committee 2025 Work Plan

Report Date: June 23, 2025

### Priorities

<b>1<sup>st</sup> Quarter</b>	<b>Status</b>
2025 Electoral Area and Small Communities Committee Work Plan	Complete
Barge Clean-up Events – Summary Report	Complete
Barnston Island Dike Improvement Project – Update	Complete
Liquor and retail cannabis licenses, development variance permits, and rezoning applications, as applicable	Complete
<b>2<sup>nd</sup> Quarter</b>	<b>Status</b>
Community Works Fund Projects – Consideration	Complete
Barnston Island Dike Improvement Project – Update	In Progress
Community Wildfire Resilience – Next Steps	Pending
Liquor and retail cannabis licenses, development variance permits, and rezoning applications, as applicable	In Progress
<b>3<sup>rd</sup> Quarter</b>	<b>Status</b>
Building Administration Bylaw Review - Update	Pending
Barnston Island Dike Improvement Project – Update	Pending
Liquor and retail cannabis licenses, development variance permits, and rezoning applications, as applicable	Pending
<b>4<sup>th</sup> Quarter</b>	<b>Status</b>
2026-2030 Electoral Area Services Financial Plan	Pending
Emergency Preparedness Activities – Report Out	Pending
Liquor and retail cannabis licenses, development variance permits, and rezoning applications, as applicable	Pending