

Mayors Committee

Terms of Reference

The Mayors Committee of Metro Vancouver is the standing committee of the Metro Vancouver Board that provides advice and recommendations on issues related to the governance and operations of the MVRD, MVHC, GVS&DD and GVWD, and Metro Vancouver's strategic relationships with other governments, agencies and communities.

Committee Responsibilities

Within the scope of the *Board Strategic Plan*, Board policies, and the *Metro Vancouver Financial Plan*, the Committee provides input, advice and recommendations to the Board on issues referred to the Committee by the Board, and development of strategies and positions to manage inter-governmental relations and address specific initiatives that are undertaken by other agencies.

Specific Committee responsibilities include:

- Providing, within its scope of responsibility, a regional forum for the discussion of pan-municipal issues;
- Advancing advocacy efforts by presenting a unified, regional voice to other orders of government on regional issues;
- Reviewing senior government policy and legislative initiatives that affect, or that may affect, governance of the region;
- Overseeing the development and implementation of communications strategies, intergovernmental relations strategies, and other strategies to manage relations with other orders of governments, and with other agencies;
- Procedural matters and items that do not fall within the purview of other committees.

Committee Membership and Meetings

The Chair, Vice Chair and members are appointed annually by the Chair of the Metro Vancouver Board. Committee membership includes all mayors of Metro Vancouver's member municipalities, the Chief of the Tsawwassen First Nation, the Director of Electoral Area A, and the Board Chair. A quorum of 50% plus one of the Committee membership is required to conduct Committee business.

Committee Management

The Committee Chair, or in the absence of the Chair the Vice Chair, is the chief spokesperson on matters of public interest within the Committee's purview. For high profile issues the role of spokesperson rests with the Metro Vancouver Board Chair or Vice Chair. On technical matters or in cases where an initiative is still at the staff proposal level, the Chief Administrative Officer or designate is the appropriate spokesperson. Where necessary and practical, the Board Chair, Committee Chair and Chief Administrative Officer will confer to determine the most appropriate representative to speak.

The Chief Administrative Officer assigns a Committee Manager for the Committee. The Committee Manager is responsible for coordinating agendas and is the principal point of contact for Committee members.