

Invest Vancouver Management Board

MVRD Board Standing Committee

Terms of Reference

The Invest Vancouver Management Board is the standing committee of the Metro Vancouver Regional District (MVRD) Board responsible for providing strategic oversight and guidance for Invest Vancouver and for providing advice and recommendations directly to the MVRD Board.

SCOPE OF INVEST VANCOUVER

Invest Vancouver is Metro Vancouver’s economic development leadership service for the region. By conducting research and policy analysis, fostering collaboration on a local, national, and global scale and attracting strategic investment in export-oriented industries, Invest Vancouver is facilitating a resilient and inclusive regional economy for all.

Invest Vancouver’s mandate is to support the attraction of strategic investment, to facilitate the creation of high-value jobs. There are three areas of focus to facilitate this:

- Attract strategic investment in the region’s targeted sectors
- Conduct Research and policy analysis; and
- Foster collaboration by providing a platform for regional collaboration on issues relevant to the economy.

MANAGEMENT BOARD RESPONSIBILITIES

The Management Board will provide advice and recommendations to the MVRD Board on issues related to Invest Vancouver. Key responsibilities for the Management Board include:

- Providing oversight and guidance on the work plan and resource requirements for Invest Vancouver;
- Engaging leaders from government, First Nations, business, academia, labour and the community sector in dialogue on the regional economy, including initiatives to promote the region’s economic strengths and livability and identifying the information and economic analysis required to inform a collaborative approach;
- Supporting efforts to attract strategic investment to the region and
- Providing recommendations to the MVRD Board on matters related to the regional economy.

MANAGEMENT BOARD MEMBERSHIP

To ensure a cross section of sectoral representation, the Metro Vancouver Board Chair will consider representation from the following groups:

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| Metro Vancouver Board | 7 |
| Business | 3 |
| Industry Associations | 3 |
| Vancouver Fraser Port Authority, YVR, and TransLink | 3 |
| Academic Institutions | 3 |
| Boards of Trade/Chambers of Commerce | 3 |

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|-------------------------|---|
| First Nations | 2 |
| Utilities | 1 |
| Labour | 3 |
| Community Organizations | 2 |
| Federal | 1 |
| Province | 1 |

The term for each appointed sectoral representative is one year, with a maximum of four consecutive years, except at the discretion of the Metro Vancouver Board Chair.

Metro Vancouver Board Appointments

The Chair and Vice Chair of the Management Board are appointed annually by the Chair of the Metro Vancouver Board. The Metro Vancouver Board Chair also appoints an additional five Metro Vancouver Board Directors with representation from each of the four Metro Vancouver sub-regions:

- i. Central – Vancouver, Burnaby, New Westminster, and Electoral Area A;
- ii. Northwest – North Vancouver District, North Vancouver City, West Vancouver, Bowen Island, and Lions Bay;
- iii. Northeast – Coquitlam, Port Coquitlam, Port Moody, Pitt Meadows, Maple Ridge, Belcarra, and Anmore; and
- iv. Fraser South – Richmond, Surrey, Township of Langley, City of Langley, Delta, White Rock, and Tsawwassen First Nation.

MANAGEMENT BOARD MEETINGS

The Management Board will meet quarterly or at the call of the Chair. A quorum of 50% plus one of the Management Board membership is required to conduct Management Board business. To complement regular Management Board meetings, members may be expected to attend additional events such as site tours or meetings that include additional stakeholders.

MANAGEMENT BOARD SUPPORT

The Management Board Chair will be the chief spokesperson on matters of public interest within the Management Board's purview. For high profile issues the role of spokesperson rests with the Metro Vancouver Board Chair or Vice Chair. On technical matters, or in cases where an initiative is still at the staff proposal level, the Chief Administrative Officer or delegate is the appropriate spokesperson. Where necessary and practical, the Metro Vancouver Board Chair, Management Board Chair, and Chief Administrative Officer will confer to determine the most appropriate representative to speak.

The Chief Administrative Officer assigns a Committee Manager for the Committee. The Committee Manager is responsible for coordinating agendas and is the principal point of contact for Management Board members.