

REMUNERATION BYLAW CONSOLIDATED

THIS IS A CONSOLIDATION, FOR REFERENCE PURPOSES, OF:

- “Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 1057, 2007”. This bylaw may be cited as “Remuneration Bylaw”. *(Adopted March 30, 2007)*
- “Greater Vancouver Regional District Regional Board and Committee Remuneration Amending Bylaw Number 1072, 2007”. *(Adopted October 5, 2007)*
- “Greater Vancouver Regional District Regional Board and Committee Remuneration Amending Bylaw Number 1078, 2008”. *(Adopted May 23, 2008)*
- “Greater Vancouver Regional District Regional Board and Committee Remuneration Amending Bylaw Number 1105, 2009”. *(Adopted March 27, 2009)*
- “Greater Vancouver Regional District Regional Board and Committee Remuneration Amending Bylaw Number 1143, 2011”. *(Adopted April 29, 2011)*
- “Greater Vancouver Regional District Board and Committee Remuneration Amending Bylaw Number 1167, 2012”. *(Adopted April 13, 2012)*
- “Greater Vancouver Regional District Board and Committee Remuneration Amending Bylaw Number 1183, 2013”. *(Adopted January 25, 2013)*
- “Greater Vancouver Regional District Board and Committee Remuneration Amending Bylaw Number 1221, 2015”. *(Adopted July 3, 2015)*
- “Greater Vancouver Regional District Board and Committee Remuneration Amending Bylaw Number 1235, 2016”. *(Adopted September 23, 2016)*
- “Metro Vancouver Regional District Board and Committee Remuneration Amending Bylaw Number 1286, 2019”. *(Adopted June 28, 2019)*

As of June 28, 2019

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BOARD AND INFORMATION SERVICES, METRO VANCOUVER.

**Greater Vancouver Regional District
Bylaw Number 1057, 2007**

A bylaw to establish payment of remuneration and expenses
for board and committee members.

Whereas:

Revised by Bylaw 1235, 2016

- A. The Board of Directors of the Greater Vancouver Regional District (the "Board") is authorized by section 226 of the *Local Government Act* and section 122 of the *Community Charter* to exercise powers by bylaw or resolution;
- B. The Board wishes to provide for the payment of remuneration and expenses to Board and committee members;

NOW THEREFORE the Board enacts as follows:

Citation

1. The official citation for this bylaw is "Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 1057, 2007". This bylaw may be cited as "Remuneration Bylaw".

Repeal of Bylaw

2. Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 912, 1999, as amended by Bylaw 989, 2002, Bylaw 995, 2003, and Bylaw 1001, 2003, is hereby repealed.

Remuneration of Board Chair, Vice Chair and Electoral Area A Director

3. The Greater Vancouver Regional District (the "GVRD") will pay the amounts set out in Schedule A to this bylaw as remuneration to the Board chair, Board vice chair and the electoral area A director for fulfillment of their respective duties as Board chair, Board vice chair and electoral area A director. Where the alternate chair or alternate vice chair of the Board is serving as chair or vice chair because the chair or vice chair is unable to serve because he or she is not a member of the Greater Vancouver Water District or the Greater Vancouver Sewerage and Drainage District as the case may be, the GVRD will pay to that alternate chair or vice chair remuneration in the amount set out in Schedule A.

Payment for Board and Committee Meetings and Other Attendances

Revised by Bylaw 1235, 2016

4. The GVRD will pay the amounts set out in Schedule B to this bylaw for each attendance by the Board chair or Board vice chair at a committee meeting, and for each attendance by a Board director or alternate director ("Board member"), committee member, committee chair, and committee member who is not a Board member at a qualifying meeting as defined in Schedule C to this bylaw. These amounts are in addition to the salary amounts provided for under section 3 of this bylaw for the Board chair, the Board vice chair and the electoral area A director.

Expenses

5. The GVRD will pay the expenses incurred by Board and committee members as set out in Schedule D to this bylaw.

Effective Date

6. The effective date of this bylaw is October 1, 2006.

**Schedule A to Greater Vancouver Regional District
Regional Board and Committee Remuneration Bylaw Number 1057, 2007**

Salary Remuneration

Revised by Bylaw 1235, 2016

General Provisions:

1. The median of the gross salaries of the mayors in the GVRD will be determined every 4 years ("4 Year Cycle"). The first 4 Year Cycle will commence in the year 2016.
2. For year 1 of each 4 Year Cycle, the median gross salary will be calculated using information obtained from the previous year's Statements of Financial Information [RGH1] produced by each municipality in the GVRD pursuant to the Financial Information Act R.S.B.C. 1996 c.140 and will include all of the mayors' remuneration including salary, any taxable benefits, the 1/3 non-taxable allowance and any transportation/vehicle allowance.
3. For year 2 of each 4 Year Cycle, the 12 month Vancouver Consumer Price Index for the preceding calendar year will be applied to the median gross salary calculated during year 1 of the 4 Year Cycle and the rates adjusted accordingly.
4. For year 3 of each 4 Year Cycle, the 12 month Vancouver Consumer Price Index for the preceding calendar year will be applied to the year 2 adjusted median gross salary and the rates adjusted accordingly.
5. For year 4 of each 4 Year Cycle, the 12 month Vancouver Consumer Price Index for the preceding calendar year will be applied to the year 3 adjusted median gross salary and the rates adjusted accordingly.

Replaced by Bylaw 1286, 2019

6. Rates established during any year will be retroactive to January 1 of that year, with the exception that the rate established for 2020 (year 1 of the 4 Year Cycle) will be retroactive to January 1, 2019."

Position:

Annual Salary:

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|---|---|
| 1. Board chair | An amount equivalent to 75% of the median of the gross salaries of the mayors in the GVRD as calculated pursuant to the General Provisions above. |
| 2. Board vice chair | An amount equivalent to 50% of the sum paid to the Board chair. |
| 3. alternate Board chair and alternate Board vice chair | An amount equivalent to 6% of the sum paid to the Board chair. |
| 4. electoral area A director | An amount equivalent to 30% of the sum paid to the Board chair. |

Revised by Bylaw 1286, 2019.

Schedule B replaced by Bylaw 1143, 2011.

**Schedule B to Greater Vancouver Regional District Regional Board and Committee Remuneration
Bylaw Number 1057, 2007**

Remuneration for Attendance at Qualifying Meetings

Position:

Calculation for determining payment:

Revised by Bylaw 1235, 2016.

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| 1. Board chair and Board vice chair | .5% of the Board chair's annual salary for:
a) each meeting attended when serving on any select committee;
b) each meeting attended when serving on any standing committee, subject to an annual overall cap of 18 standing committee meetings; and
twice that amount when a meeting lasts longer than 4 hours, subject to a daily cap of 1% of the Board chair's annual salary. |
| 2. Board and committee members except Board chair and Board vice chair | .5% of the Board chair's annual salary for each meeting attended and twice that amount when a meeting lasts longer than 4 hours, subject to a daily cap of 1% of the Board chair's annual salary. |
| 3. committee chair except Board chair and Board vice chair | A monthly amount equivalent to .5% of the Board chair's annual salary as payment for meetings with staff of the Regional District and other routine business of their committees including reviewing agenda, signing correspondence and other matters of a routine administrative nature. Such payment is in addition to the amount paid under item 2, above.

.5% of the Board chair's annual salary for each event the committee chair or designate attends for events or occasions as an official representative of the Regional District, including but not limited to, the official opening of facilities, public events sponsored by a committee, or such other events or occasions as may be authorized by the Board chair; and for non-routine meetings with staff or the Board chair or vice chair or other directors including briefings for newly appointed committee chairs and vice chairs and substantive policy discussions. Payments for such events or occasions are in addition to amounts paid under item 2, above, but subject to a combined daily cap of 1% of the Board chair's annual salary. |

Amended by Bylaw 1183, 2013

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| 4. committee members who are not Board members | .5% of the Board chair's annual salary for each meeting attended, and twice that amount when a meeting lasts longer than 4 hours, subject to a daily cap of 1% of the Board chair's annual salary. |
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**Schedule C to Greater Vancouver Regional District
Regional Board and Committee Remuneration Bylaw Number 1057, 2007**

Qualifying Meetings

The following will be considered qualifying meetings for the purposes of determining entitlement to remuneration for attendance as provided for in section 4 of this bylaw:

1. meetings, workshops and strategic planning sessions of the Board to which all Board members have been invited;
2. meetings of a select or standing committee of which they are a member;
3. meetings of a subcommittee of a select or standing committee of which they are a member;
4. public information meetings and public hearings where the Board appoints a panel;
5. Courts of Revision for the lists of electors and parcel tax rolls for the Electoral Area of the GVRD to which they are appointed;
6. meetings of other outside organizations where the Board member has been appointed by the Board to represent the GVRD provided no other payment is received from such organizations;

Revised by Bylaw 1221, 2015

7. meetings of other outside organizations (excluding courses and similar education or research activities, conventions, seminars, workshops and conferences ("Events")) where the Board member has been nominated by the Board to serve on the outside organization's board or governing body, and where meeting attendance and associated expenses have been approved by the Board at the time of nomination;

Revised by Bylaw 1235, 2016

8. such other meetings or occasions on the business of the GVRD as authorized by the Board chair within the Board approved budget;

Replaced by Bylaw 1221, 2015

9. except as set out in sections 10 and 11 below, Events within the scope of the Board approved budget for Events, which have been approved by a resolution passed by the standing committee that has oversight of the general government budget, and where the attendance and associated remuneration has been authorized by the Board chair.

Amended by Bylaw 1221, 2015

10. Events attended by Board chair, Board vice chair or electoral area director where there are sufficient funds within the Board approved budget for Events.
11. Where remuneration for attendance at Events will exceed a board approved budget, a request for remuneration for attendance at an Event must be made to the board and the board may pass a resolution authorizing remuneration for attendance at an Event.

**Schedule D to Greater Vancouver Regional District Regional Board and Committee
Remuneration Bylaw Number 1057, 2007**

Payment of Expenses

General Provisions:

1. Travelers are expected to minimize expenses and travel time such as overnight stays wherever possible based upon the particular circumstances of their travel.
2. The lowest available fares applicable or appropriate to particular itineraries shall be sought and bookings shall be made as far in advance as possible.
3. Where commercial transportation is authorized and used, travelers will make their own travel arrangements and may use travel agencies of their choice.
4. Taxis, shuttles and local transportation services are alternative means of transportation for short local trips.
5. Travelers must complete their own travel expense claim forms.
6. A summary of travelers' travel expenses will be posted on the Metro Vancouver website.

Position:

1. Payment to Board and committee members for expenses incurred:
 - a) in attending courses, conventions, seminars, workshops and conferences as approved by the Board chair;
 - b) in attending a meeting on the business of the GVRD as approved by the Board chair

Payment:

- a) Travel time to and from a particular destination at .5% of the Board chair's annual salary for travel time less than 4 hours and twice that amount when travel time is longer than 4 hours with the exception that the Board chair and Board vice chair are not entitled to payments for their travel time.
- b) Meals and incidentals based on Treasury Board of Canada Secretariat, [Appendix C](#) – Allowances (Canada & USA) and [Appendix D](#) – Allowances (International). The traveler is not eligible for reimbursement where meals are provided.
- c) Actual and reasonable out-of-pocket expenses for hotel accommodation and registration fees as applicable.
- d) Mileage based on [Canada Revenue Agency's](#) (CRA - Revenue Canada) acceptable non-taxable mileage rates. This does not apply to attendance at qualifying meetings within the GVRD.
- e) Air travel based on the following:
 - i. The standard for air travel is economy class.
 - ii. Where continuous air travel exceeds nine hours, the traveler may choose:
 - a) to travel economy class; or

- b) to travel business/executive class, if available; or
- c) to travel economy class with scheduled arrival being an extra day ahead of the business purpose of the travel, in which case the traveler will be paid for the extra day the meeting rate of .5% of the Board Chair’s salary notwithstanding section a) above.

“continuous air travel” starts at the scheduled departure time of flight, and ends with the arrival at destination or with an overnight stop or layover equivalent to an overnight stop.

- f) Rail travel based on the following:
 - i. The standard for rail travel is the next highest class after the full economy class.
- g) Taxis, shuttles and local transportation services based on receipts for actual and reasonable out-of-pocket expenses including gratuities.

2. Payment to Board members who have been nominated by the Board to other outside organizations and where meeting attendance outside GVRD boundaries and associated expenses have been approved by the Board at the time of nomination

- a) Travel time to and from a particular destination at .5% of the Board chair’s annual salary for travel time less than 4 hours and twice that amount when travel time is longer than 4 hours with the exception that the Board chair and Board vice chair are not entitled to payments for their travel time.
- b) Meals and incidentals based on Treasury Board of Canada Secretariat, [Appendix C](#) – Allowances (Canada & USA) and [Appendix D](#) – Allowances (International). The traveler is not eligible for reimbursement where meals are provided.
- c) Actual and reasonable out-of-pocket expenses for hotel accommodation, and registration fees as applicable.
- d) Mileage based on [Canada Revenue Agency’s](#) (CRA - Revenue Canada) acceptable non-taxable mileage rates.

3. Payment to Board and committee members for hosting

Actual and reasonable expenses for hosting meals and refreshments.

Revised by Bylaw 1235, 2016.

4. Payment for expenses for committee and Board members

1/3 of payments will be paid as an allowance for expenses incurred incidental to discharging duties.